

Change Proposal for Changes to DSC Service Documents (for changes that do not require funding or resources to implement)

Xoserve Requestor to fill in sections coloured ■


Xoserve Governance Team to fill out all of the information in the sections coloured ■

General Details

Change Reference:	XRN 5881	
Change Title:	Updates to the CDSP Service Description Table (v36) The introduction of three new service lines to support the changes detailed in XRN5615/ Mod 0819 Establishing/Amending a Gas Vacant site Process	
Date Raised:	23/12/2024	
Requestor Details:	Name:	Angela Clarke
	Email:	Angela.clarke@xoserve.com
	Telephone:	0121 229 5050
	Sponsor	Jayne McGlone
Change Requested	<input checked="" type="checkbox"/> Amendment to DSC Service Description Table	<input type="checkbox"/> Amendment to CDSP Service Document

Proposer Requirements

<p>Amendment to DSC Service Description Table</p> <table border="1" style="width: 100%;"> <tr> <td><input checked="" type="checkbox"/> Introduction of new lines</td> </tr> <tr> <td><input type="checkbox"/> Deletion of existing lines</td> </tr> <tr> <td><input type="checkbox"/> To merge existing lines</td> </tr> <tr> <td><input type="checkbox"/> Cosmetic changes</td> </tr> <tr> <td><input type="checkbox"/> Amendment to DSC Document</td> </tr> </table>	<input checked="" type="checkbox"/> Introduction of new lines	<input type="checkbox"/> Deletion of existing lines	<input type="checkbox"/> To merge existing lines	<input type="checkbox"/> Cosmetic changes	<input type="checkbox"/> Amendment to DSC Document	<p>This Change Proposal(CP) is to request approval for the introduction of three new service lines that have been created to support the changes detailed in XRN5615/ Mod 0819 Establishing/Amending a Gas Vacant site Process that was implemented as part of the November 2024 major release</p> <p>The proposed amendments are highlighted in red below and full details can be found in the draft version of the Service Description Table which is embedded within this CP</p> <p>This CP will be taken for information at the ChMC on 8th January 2025 and for approval at CoMC of 15th January 2025</p>
<input checked="" type="checkbox"/> Introduction of new lines						
<input type="checkbox"/> Deletion of existing lines						
<input type="checkbox"/> To merge existing lines						
<input type="checkbox"/> Cosmetic changes						
<input type="checkbox"/> Amendment to DSC Document						

	Service Ref	Description	Trigger	Output
	DS-CS-SA2-08	Where an SMP exits Vacant status, the AQ is 1 and the User does not increase within the Relevant Period then the CDSP will reinstate the pre Vacant Rolling AQ value	The Relevant Date for an SMP is reached and it's AQ remains at 1	Reinstatement of the pre vacant Rolling AQ and setting of the Formula Year AQ to the same value
	DS-CS-SA3-32	Receipt of request from the User to set or record a status of Vacant against a given SMP.	Receipt of request from the User to create a vacant flag on a Meter Point Reference Number	To record a status of Vacant against the given MPRN where Valid. A notification provided to confirm the outcome of the request (Accepted/rejected)
	DS-CS-SA3-33	Remove Vacant status from SMP where a defined exit trigger event has occurred	Receipt of a defined trigger event occurs which makes the current vacant site no longer eligible to be a vacant site on a Meter Point Reference Number	Removal of SMP Vacant status, notification to User and reinstatement of Commodity charging and performance measures.
	CDSP Service Description Table v36.1 draft  CDSP Service Description Table v36			

Presented at ChMC for information

Date	8 th January 2025
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CoMC Voting Outcome

Voting Outcome:	<input type="checkbox"/> Amendment to CDSP Document
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	<input checked="" type="checkbox"/> Amendment to CDSP Service Description Table	
Comments		
Meeting Date:	Click here to enter a date.	
Overall Outcome:	<input type="checkbox"/> No	<input type="checkbox"/> Yes

Please send the completed forms to: box.xoserve.portfoliooffice@xoserve.com

Version Control

Document

Version	Status	Date	Author(s)	Remarks

Template

Version	Status	Date	Author	Remarks
0.1	Draft	13/05/2020	Angela Clarke	Template created based on DSC Change Proposal Document doc v7
0.2	Sent for review	15/06/2020	Angela Clarke	Amended to make it clear that any changes are presented at ChMC for information only
1	Approved	25/06/2020	Angela Clarke	Final version approved by Sam Lattimer
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