XOSERVE

DSC Change Proposal Document

Customers to fill out all of the information in the sections coloured ■
Xoserve to fill out all of the information in the sections coloured ■

General Details

Change Reference:	XRN 6065		
Change Title:	Minor Release Drop 16 (Parent Change)		
Date Raised:	03/03/2026		
Sponsor Representative Details:	Organisation:	Xoserve	
	Name:	Emma Smith	
	Email:	Emma.smith@xoserve.com	
	Telephone:	0121 292 2194	
	Name:	Surf Tambe	
	Email:	surfaraz.tambe@correla.com	
	Telephone:	n/a	
	Business Owner:		
Change Status:	☒ Proposal	☐ With DSG	☐ Out for Review
	☐ Voting	☐ Approved	☐ Rejected

Impacted Parties

Change Reference:	☒ Shipper	☒ Distribution Network Operator
	☐ NG Transmission	☐ IGT
	☐ All	☐ Other <Xoserve>

Justification for Customer Class(es) selection:	Changes in scope for the release include those impacting the above parties

Proposer Requirements / Final (redlined) Change

Problem Statement:	The request for this Change Proposal is to ensure that there is visibility to ChMC of the change within scope of this release and progress of Minor Release Drop 16.
Change Description:	This change proposal has been raised to create a parent XRN for the Minor Release Drop 16 There is 1 change within this release: **Meter Read Service Improvements – Part A** **Fix Historic NDM Check to Check Reconciliation Periods - Tactical Solution** The current check to check process miscalculates reconciliations and causes incorrect energy volumes to flow into UIG (Unidentified Gas). Invoice charges do not reflect true consumption. In turn, system logic is not aligned to UNC rules. Invoicing teams face queries and are manually correcting consumption via adjustments. This change will fix incorrect check to check reconciliation periods historically and will provide an interim solution until the enduring change has been implemented.
Proposed Release:	Minor Release Drop 16 – Go Live 4th June 2026.
Proposed Consultation Period:	☐ 10 Working Days ☐ 15 Working Days ☐ 20 Working Days ☒ Other [specify here]

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Benefits and Justification

Benefit Description:	Accurate, first-time billing. Correct energy allocation into UIG. UNC compliance — reconciliations reflect prevailing consumption. Reduced Shipper queries and faster resolution. Reduced manual intervention for both CDSP and Shipper customers.
	What, if any, are the tangible benefits of introducing this change? What, if any, are the intangible benefits of introducing this change?
Benefit Realisation:	Benefits will be realised immediately following successful Implementation of this change.
	When are the benefits of the change likely to be realised?
Benefit Dependencies:	None
	Please detail any dependencies that would be outside the scope of the change, this could be reliance on another delivery, reliance on some other event that the projects has not got direct control of.

Service Lines and Funding

Service Line(s) Impacted - New or existing:	N/A
Level of Impact:	~~Major/ Minor/ Unclear/ None~~
If None please give justification:	
Impacts on UK Link Manual/ Data Permissions Matrix:	N/A
Level of Impact:	~~Major/ Minor/ Unclear/ None~~

If None please give justification:			
Funding Classes:	Customer Classes/ Funding	Delivery of Change	On-going Budget Amendment
	☐ Shipper	XX %	XX %
	☐ National Gas Transmission	XX %	XX %
	☐ Distribution Network Operator	XX%	XX %
	☐ IGT	XX %	XX %
	☐ Other [please specify]	XX %	XX %
ROM or funding details:			
Funding Comments:	Minor Releases form part of the Service and Operate (S&O) costs of managing CDSP systems and processes – therefore General Change Investment costs are not applicable to the scope of this project		

Version Control

Document

Version	Status	Date	Author(s)	Remarks
0.1	Draft	19/08/25	Emily Evans	CP drafted
1.0	For Approval	25/03/26	Paul Orsler	For Approval at April ChMC