

DSC Change Proposal Document

Customers to fill out all of the information in the sections coloured

Xoserve to fill out all of the information in the sections coloured

A1: General Details

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|---------------------------------|--|--|---|
| Change Reference: | XRN 5702 | | |
| Change Title: | Update to assess the replacement of Facsimile as a form of communication | | |
| Date Raised: | 26/10/2023 | | |
| Sponsor Representative Details: | Organisation: | National Gas Transmission | |
| | Name: | Gavin Williams | |
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| | Telephone: | +44 (0)7935353142 | |
| Xoserve Representative Details: | Name: | Molly Haley | |
| | Email: | uklink@xoserve.com | |
| | Telephone: | N/A | |
| | Business Owner: | TBC | |
| Change Status: | <input type="checkbox"/> Proposal | <input checked="" type="checkbox"/> With DSG | <input type="checkbox"/> Out for Review |
| | <input type="checkbox"/> Voting | <input type="checkbox"/> Approved | <input type="checkbox"/> Rejected |

A2: Impacted Parties

| | | |
|--|---|--|
| Customer Class(es): | <input type="checkbox"/> Shipper | <input type="checkbox"/> Distribution Network Operator |
| | <input type="checkbox"/> NG Transmission | <input type="checkbox"/> IGT |
| | <input checked="" type="checkbox"/> All | <input type="checkbox"/> Other <Please provide details here> |
| Justification for Customer Class(es) selection | This Change Proposal is being raised on behalf of the industry as a whole. The extent to which each customer type is impacted by this Change Proposal is uncertain at this point. The impacted parties will be established when all references to 'facsimile' and 'fax' have been determined so for now it is sensible to assume all customers could be impacted. | |

A3: Proposer Requirements / Final (redlined) Change

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| <p>Problem Statement:</p> | <p>Fax relies on the Public Switched Telephone Network (PSTN), which is in the process of being switched off and migrated to an all-IP network. By 2025, all equipment that uses PSTN, including fax, will cease to work.</p> <p>A Modification is being raised by National Gas Transmission (NGT) which seeks to update references to 'facsimile', 'fax' and 'facsimile number' within the UNC for the benefit of the wider industry. There is also expected to be an equivalent Modification in IGT Code to do the same.</p> <p>As facsimile/fax is currently a Code Communication and is referenced in UNC and IGT UNC, there are several processes, files and reports that could include this as a communication method and data item.</p> <p>With updated Code Communication methods being proposed within UNC (and IGT UNC) through Modifications due to be raised (ref numbers TBC), and the decommissioning of the PSTN, all references to 'facsimile' and 'fax' within central systems and process must be identified and assessed in terms how these should be managed.</p> |
| <p>Change Description:</p> | <p>This Change Proposal has been raised to identify any references to 'facsimile' and 'fax' within CDSP systems, processes and documentation.</p> <p>Currently there are processes which request fax numbers from customers and therefore there are fields within certain files and documentation that will be inapplicable following the Modification(s) and the decommissioning of PSTN which could lead to fax obsolescence.</p> <p>Fax is included as an allowable value in certain UK Link files and where there are instances of it being received into the UK Link database, an assessment is needed to consider how this should be managed in terms of fax being updated in UNC and being decommissioned.</p> <p>In instances where fax is listed as the only form of communication, this must be identified, and a suitable alternative introduced to ensure no interruption to any ongoing services.</p> |

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| Proposed Release: | TBC (By December 2025 when the PSTN will be switched off). The earliest opportunity will ensure readiness ahead of December 2025 to prevent undue disruption following PSTN switch-off. | |
| Proposed Consultation Period: | <input type="checkbox"/> 10 Working Days | <input type="checkbox"/> 15 Working Days |
| | <input type="checkbox"/> 20 Working Days | <input type="checkbox"/> Other [Specify Here] |

A4: Benefits and Justification

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|-----------------------|---|--|
| Benefit Description: | This Change Proposal will ensure that an assessment has taken place regarding where 'facsimile' and 'fax' is still referenced and used, to ensure this can be managed with an agreed approach following the Modification to update facsimile and PSTN being decommissioned (leading to fax obsolescence). | |
| | <i>What, if any, are the tangible benefits of introducing this change? What, if any, are the intangible benefits of introducing this change?</i> | |
| Benefit Realisation: | Upon implementation. | |
| | <i>When are the benefits of the change likely to be realised?</i> | |
| Benefit Dependencies: | Approval and successful implementation of this Change Proposal. | |
| | <i>Please detail any dependencies that would be outside the scope of the change, this could be reliance on another delivery, reliance on some other event that the projects has not got direct control of.</i> | |

A5: Final Delivery Sub-Group (DSG) Recommendations – Removed

(see Section C for DSG recommendations)

A6: Service Lines and Funding

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|--|--|--------------------|---------------------------|
| Service Line(s) Impacted - New or existing | Expected impact to update 'facsimile' and 'fax' from Service Lines as a method of communication | | |
| Level of Impact | TBC based on analysis / assessment | | |
| If None please give justification | N/A | | |
| Impacts on UK Link Manual/ Data Permissions Matrix | Expected impact to update 'facsimile' and 'fax' from UK Link Manual documents as a method of communication | | |
| Level of Impact | TBC based on analysis | | |
| If None please give justification | N/A | | |
| Funding Classes : | Customer Classes/ Funding | Delivery of Change | On-going Budget Amendment |
| | <input type="checkbox"/> Shipper | XX % | XX % |

| | | | |
|-------------------------|---|------|------|
| | <input type="checkbox"/> National Gas Transmission | XX % | XX % |
| | <input type="checkbox"/> Distribution Network Operator | XX % | XX % |
| | <input type="checkbox"/> IGT | XX % | XX % |
| | <input type="checkbox"/> Other <please specify> | XX % | XX % |
| ROM or funding details: | ROM has been requested to support the Modification and will be considered and presented at the relevant Workgroup | | |
| Funding Comments: | TBC – To be discussed at ChMC and dependent on analysis | | |

Please send the completed forms to: uklink@xserve.com

Version Control

Document

| Version | Status | Date | Author(s) | Remarks |
|---------|-----------|----------|----------------|-----------------------------|
| 1.0 | CP Raised | 26/10/23 | Molly Haley | Submitted for consideration |
| 2.0 | Approved | 10/11/23 | Kate Lancaster | Approved at ChMC 08/11/23 |