



DSC Business Evaluation Report (BER)

Change Title:	February 26 release
Xoserve Reference Number (XRN):	XRN5983
Xoserve Project Manager:	Karl Davidson
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Contact number:	N/A
Target Change Management Committee date:	08/10/25

Section 1: In Scope

Please provide a detailed description of what is in scope of this delivery. In project management, scope is the set of boundaries that define the extent of a project. The scope describes what is to be delivered to the customer as a result of the project initiative. These deliverables are derived from a project's requirements.

XRN	Title	Type	Description	Link to Change Proposal	Impacts
5906	Extending the PC4 Read Submission Window	Major	<p>To amend the Class 4 read submission window for SMPs with a Market Sector Code (MSC) of 'Domestic' to 80 Supply Point System Business Days after the actual read date to submit a meter read to Central Systems.</p> <p>It also intends to amend the Class 4 read submission window for SMPs with a MSC of 'Industrial and Commercial' to 45 Supply Point Systems Business Days after the actual read date to submit a meter read to Central Systems.</p>	Xoserve Website – Change Proposal	Shipper, DNO, IGTs



5872	Updates to the AQ Amendments Process	Major	<p>To add additional validation criteria to reason code 2. It also intends to add further clarification on the existing validation criteria to prevent misuse. To allow this UNC TPD G 2.3.31 will be amended.</p> <p>To provide a process to reinstate previous AQ upon identification of AQ correction Misuse.</p>	Xoserve Website – Change Proposal	Shipper, DNO, IGT
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Section 2: Out of Scope

- Market Trials
- Any additional changes to the baseline customer requirements and approved detailed design
- Any additional change proposals (CP) added to the scope of the Release

Section 3: Funding required to deliver the change

The following section outlines the proposed costs

XRN Ref	HLSO/ROM £	Design	Build	Test	Implementation PIS	Environment	1st Year S & O	Delivery Total	Risk Margin	BER Total for Approval
XRN5906	£70,000-£105,000	£ 21,190	£ 36,677	£ 48,204	£ 19,910	£ -	£ -	£ 104,791	£ 12,000	£ 116,791.11
XRN5872	£140,000 - £190,000	£ 40,512	£ 45,981	£ 60,433	£ 27,361	£ -	£ 4,800	£ 138,575	£ 12,000	£ 150,575.05
Total		£ 61,702	£ 82,658	£ 108,636	£ 47,272	£ -	£ 4,800	£ 243,366	£ 24,000	£ 267,366.16

Shipper %	DN %	IGT %	NTS %	Shipper £	DN £	IGT £	NTS £	Total
50%	50%	0%	0%	£ 58,396	£ 58,396	£ -	£ -	£ 116,791
100%	0%	0%	0%	£ 150,575	£ -	£ -	£ -	£ 150,575
				£ 208,971	£ 58,396	£ -	£ -	£ 267,366

Please note the BER delivery cost does not include the Design Cost include of £61,702 from the design factory investment.

Key

Item	Description
XRN	The recognised reference of the change
HLSO	Cost of approved solution



Design	Design activities are pre-funded as part of Design Factory Model Investment costs, as described in the Business plan
Build	Cost associated with building functional changes
Test	Is a total of all testing (excluding MT) to include UAT, System test, System Integration Test, Regression Test and Performance Test
Market trials	Costs associated with Market Trials – if none for the XRN then leave field blank
S&O	Costs associated with additional Service and Operate costs through to end of Financial Year
Delivery Total	Total costs per XRN minus related EQR costs, risk margin and contingency
Risk Margin	Costs associated with the mitigation of known risks relating to each XRN should they materialise during the project
BER Total for approval	Total costs per XRN minus related EQR costs (inclusive if risk margin and contingency) being requested for approval in ChMC
Shipper £	Costs being requested for approval via BER (BER Total for Approval Shipper % Share)
DN £	Costs being requested for approval via BER (BER Total for Approval DN % Share)
IGT £	Costs being requested for approval via BER (BER Total for Approval IGT % Share)
NGT £	Costs being requested for approval via BER (BER Total for Approval NGT % Share)
Total	Sum of all costs related to each change

Section 4: Estimated impact of the service change on service charges

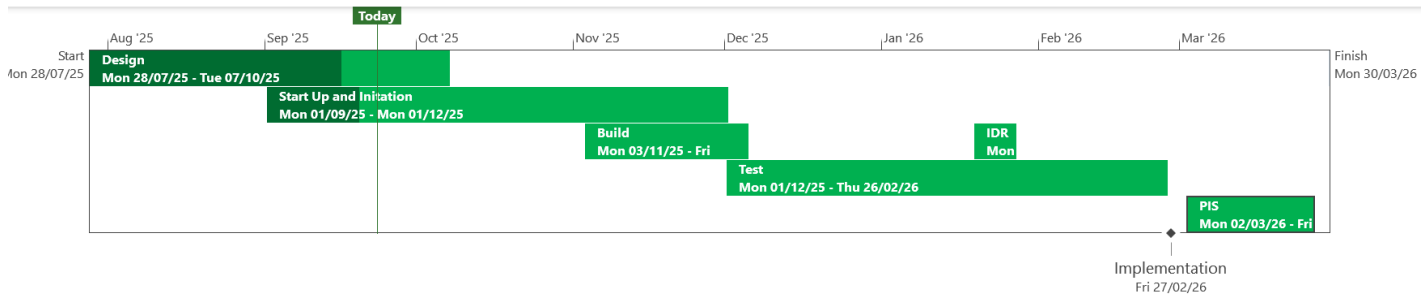
There is no foreseen increase or decrease to the 1st year Service & Operate (S&O) costs for XRN5906.

There is a foreseen increase to the cost Service & Operate (S&O) for an additional power automate license of £400 per month (£4,800 per year) from April 2026, that will be required to implement the selected solution option.

There could be an additional S & O cost depending on the utilisation of the new process being implemented by this change; to reinstate a meter points AQ and capacity recharge for the period in which the AQ was misused upon successful PAC request that required AQ reinstatement. If volumes exceed what can be reasonably absorbed by the operational team, further funding for the S & O costs will be brought to ChMC.



Section 5: Project plan for delivery of the change



Section 6: Additional information relevant to the proposed service change

Risk Margin

XRN	Risk Margin	Description
XRN5906	£12,000	Risk margin value (to be drawn down following justification and agreement between Xoserve and customers to use the risk margin utilising the change control process.
XRN5872	£12,000	Risk margin value (to be drawn down following justification and agreement between Xoserve and customers to use the risk margin utilising the change control process.

Please advise of any:
 Constraints (any restriction that defines the project's limitations)

Risks

- Due to the role that the CDSP provides within the competitive gas market, priority regulatory changes (e.g. urgent UNC or REC Modifications) may require



development and delivery at expedited timescales, which could lead to scope change of the Release, including an updated BER or delay to the proposed Release Implementation Date.

- If Customers request a scope change (decrease or increase); this will need to be formally requested, assessed and may result in an impact to cost and or timelines. It is noted that there is no known expectation for this to occur for this Release at this stage.
- There is a risk that February 26 Major release will lose cost efficiency because of OFGEM rejecting UNC MOD0884 (XRN 5906) leading to us descoping this change from delivery and associated cost savings. This could also result in XRN5872 having increase costs.

Section 7: Cost Benefit Analysis

The calculation of costs versus benefits is a specific requirement of the Business Plan Information Rules as required under Mod 0841

Investment Proposal / Area & Sub-Area

Following approval of this Business Evaluation Report (BER), BP25 General Change, DSC Change Budget – will be utilised to support cost recovery from IGT customers – as per agreed DSC Change Management Procedures.

Solution overview and options (per change)

XRN5906 - Extending the PC4 Read Submission Window

A single solution option is available and was issued out for information to customers within the August 2025 DSC Change Pack.

This option is supported by CDSP, and delivers the necessary changes within the UK Link solution, which are described below;

- Addition of the Market Sector Indicator (MSC) to the read validation process, used to assess the correct read window
- Configuration of read window length by MSC
 - Domestic - 80 SPSBDs
 - Industrial – 45 SPSDBs
- Amendment to Check to Check reconciliation, upon receipt of a check read the reconciliation process waits for the appropriate read window to elapse to allow any cyclic reads for the period to be submitted. This will be amended to reflect the rules introduced by Mod 884
- Additional reporting will be developed for CDSP operational teams to appropriately monitor read submission trends and behaviours.

This solution option will allow the benefit realisation of the original CP that will provide the customers of the CDSP to a larger read submission window to enter a



valid read for Domestic and industrial sites leading to an increase of valid reads into settlement.

XRN5872 Updates to the AQ Amendments Process

2 solution options were provided as part of the Solution Option Change Pack, which was issued out for consultation in July 2025 – with Option 2 being approved at August 2025 Change Management Committee :

Option Title	Perceived Pros	Perceived Cons
1 – Traditional UK Link File	<ul style="list-style-type: none">• Inbound file to Shippers will act as a notification to start the process• May not be mandatory for Shippers to cater for the process• Utilisation of exiting industry standard Information Exchange (IX)	<ul style="list-style-type: none">• Creates a new file set requiring ongoing maintenance• May require additional development for Shipper customers
2 – Portal	<ul style="list-style-type: none">• A new screen presented to Shippers in the portal would be a process and not a functional change• No new files to be maintained	<ul style="list-style-type: none">• No push notification and, therefore, relies on users checking the portal for requests

The chosen solution option (Option 2) provides the following key features:

- Automatic data upload to SAP ISU.
- Can support multiple PAC AQ re-instatement requests.
- Leverages existing Shipper access to UKLink Portal for shipper affiliation checks to be performed.
- It builds upon existing UKLink processes (AQ / Invoicing).

This solution option will allow the benefit realisation of the original CP that will provide aid to prevent misuse of reason 2 as well as provide the CDSP the ability to reinstate an AQ and capacity recharge after successful investigation from PAC.

Cost Benefit Analysis – Options Assessed

- A 'Do Nothing' option has been assessed to support Cost Benefit Analysis. This option would see none of the changes that have been approved within the scope of February 2026 implemented.
- Alternatively, Option 1 assumes that the changes that above (XRN5906, XRN5872, which have been agreed with Change Management Representatives in September 2025 ChMC for delivery in February 2026 Major Release, are delivered as instructed

Cost Benefit Analysis:





CBA Appraisal

Supplementary Guidance

Blue cells are for inputs
Options Summary Table with Risk Margin if applicable

Price year	24/25
BP	25
Finance Year Applicable	25/26
Risk margin to be applied where applicable	0%
Worst Case Scenario (fixed across all CBAs)	25%

Option Label	Do Nothing	Deferral	Option 1 - BP25 February 2026 Major Release	Option 2 - Name	Option 3 - Name
Benefits	N/A	N/A	0	0	0
Costs	N/A	N/A	268966.16	0	0
CBA Ratio - Baseline (Target > 1.00)	N/A	N/A	0.00		
CBA Ratio - Risk Margin Applied (Target > 1.00)	N/A	N/A	0.00		
CBA Ratio - Worst Case Scenario (Target > 1.00)	N/A	N/A	0.00		
Un-monetizable Score (Target > 0)	-31	0	53	0	0
Significant unmonetizable benefits (brief description, detail on relevant tab)	N/A		Significant regulatory and reputational benefit, as CDSP can demonstrate compliance against contractual obligations set out within the Data Service Contract		
Significant unmonetizable risks (brief description, detail on relevant tab)	Significant regulatory and reputational damage, due to CDSP non-compliance against contractual obligations set out within the Data Service Contract		N/A		

The purpose of this workbook is not to discuss which option should be taken forward. The outputs of this workbook should be transferred back into the IP/BC and inform the option selection discussed in that document.

Please send completed form to: box.xoserve.portfoliooffice@xoserve.com



Version Control

Document

Version	Status	Date	Author(s)	Remarks
0.2	Draft	09/09/25	Emily Evans	Drafted

