

DSC Change Proposal Document

Customers to fill out all of the information in the sections coloured

Xoserve to fill out all of the information in the sections coloured

A1: General Details

Change Reference:	XRN 5914		
Change Title:	Amend the Code Cut-Off Date to a Rolling Period (Mod0886)		
Date Raised:	26/03/2025		
Sponsor Representative Details:	Organisation:	SSE Energy Supply Limited	
	Name:	Mark Jones	
	Email:	mark.jones@sse.com	
	Telephone:	07467 646256	
Xoserve Representative Details:	Name:	Kathryn Adeseye	
	Email:	Kathryn.adeseye3@xoserve.com	
	Telephone:	0121 2292351	
	Business Owner:		
Change Status:	<input checked="" type="checkbox"/> Proposal	<input type="checkbox"/> With DSG	<input type="checkbox"/> Out for Review
	<input type="checkbox"/> Voting	<input type="checkbox"/> Approved	<input type="checkbox"/> Rejected

A2: Impacted Parties

Customer Class(es):	<input checked="" type="checkbox"/> Shipper	<input checked="" type="checkbox"/> Distribution Network Operator
	<input type="checkbox"/> NG Transmission	<input type="checkbox"/> IGT
	<input type="checkbox"/> All	<input type="checkbox"/> Other
Justification for Customer Class(es) selection	<p>Shippers would be significantly impacted as many Shipper activities involve the Code Cut-Off date. This could result in Shippers having to amend internal operational processes & increase resource in response to a monthly rolling LIS. In addition, Shippers will see a change in how they are billed & consumption is reconciled as the Code Cut-Off date will change monthly rather than annually.</p> <p>DNOs would be minimally affected based on the CDSP issuing invoices on behalf of DNOs and the impacts that invoicing could face with this change.</p>	

A3: Proposer Requirements / Final (redlined) Change

Problem Statement:	<p><u>Extract from Modification 0886:</u></p> <p>“Currently, a number of Shippers work towards the annual line in the sand resulting in a large number of reconciliations impacting other Shippers in the last couple of months before the LIS.</p> <p>A rolling monthly LIS would prevent this as it would smooth out the date at which the start date of reconciliations became timed out rather than having a significant number hitting the LIS at the same time, which is the case with the annual rollover.”</p>	
Change Description:	<p>This Change Proposal has been raised to deliver the requirements outlined in Modification 0886 Amend the Code Cut-Off Date to a Rolling Period.</p> <p>Modification 0886 seeks to amend the Code Cut Off date from an annual change on the 1st April every year, to a monthly rolling date which is effective on the 1st of each month.</p> <p>Other than a move to a monthly rolling Code Cut-Off date, all other existing rules are to remain the same. In particular:</p> <ul style="list-style-type: none"> • The Estimated Read process outlined in TPD M 5.4.5 will remain an annual process. • The Customer Settlement Error Claims process outlined in TPD E 1.3.8 will continue to apply as it does now. <p>Transactions with Code Cut-Off date dependencies will require due dates to be set in the UK Link Manual. Examples of such transactions include; DMQs, RFAs and DUPs. It is anticipated that Shippers will submit their transactions as per the new proposed submission dates as updated into the UK Link Manual.</p> <p>As Shipper submission trends are currently unknown, it is anticipated that the level of business resource required to support the process will need to be reviewed and, as such, any change to this may need to be factored in post go live of the modification. This review should also include any technical resource that currently support the annual process but, post implementation, will be required on a monthly cycle.</p>	
Proposed Release:	April-26	
Proposed Consultation Period:	<input checked="" type="checkbox"/> 10 Working Days	<input type="checkbox"/> 15 Working Days
	<input type="checkbox"/> 20 Working Days	<input type="checkbox"/> Other [Specify Here]

A4: Benefits and Justification

Benefit Description:	<p>The proposer's view is that moving to a monthly rolling Code Cut-Off date would prevent Shippers working towards a single annual date when the Code Cut-Off date is due to change. This should prevent the large number of reconciliations in the last couple of months prior to the existing Code Cut-Off date which impact other Shipper parties. A monthly roll in the Code Cut-Off date is also expected to smooth out the start date of reconciliations and prevent them all hitting the Code Cut-Off date at the same time.</p> <p><i>What, if any, are the tangible benefits of introducing this change? What, if any, are the intangible benefits of introducing this change?</i></p>
Benefit Realisation:	<p>Once implemented, customers should see the start date of reconciliations being smoothed out rather than a large proportion of reconciliations all occurred at the same time of year.</p> <p><i>When are the benefits of the change likely to be realised?</i></p>
Benefit Dependencies:	<p>Modification 0886 is an Authority Decision modification which means it will be approved or rejected by Ofgem. This modification is due to go to Panel for a recommendation on 15/05/2025 and then be sent on to Ofgem for decision. If approved, the CDSP would be expected to include this change in a release as soon as reasonably practicable.</p> <p><i>Please detail any dependencies that would be outside the scope of the change, this could be reliance on another delivery, reliance on some other event that the projects has not got direct control of.</i></p>

A5: Final Delivery Sub-Group (DSG) Recommendations – Removed

(see Section C for DSG recommendations)

A6: Service Lines and Funding

Service Line(s) Impacted - New or existing	<p>From an initial consideration of the DSC Service Line impact, the Service Area which these processes currently come under is:</p> <p>Service Area 4: Meter Read/Asset processing, which as per the Budget and Charging Methodology has a funding split of:</p> <ul style="list-style-type: none"> • 33% Shipper funded • 67% DN Operators funded <p>We anticipate a new Service Line may need to be created to capture the requirement for a monthly rolling change in the Code-Cut Off date within the DSC service lines.</p> <p>Key Performance Measures (KPMs) should be reviewed as part of this change, both before implementation during the DSC Change process and after go live. Actual shipper behaviour post implementation will be crucial in assessing whether a change to KPMs is required.</p>
---	---

	The funding arrangements shown above are as per the Budget and Charging Methodology for the mentioned Service Area.		
Level of Impact	TBC		
If None please give justification	TBC		
Impacts on UK Link Manual/ Data Permissions Matrix	Yes		
Level of Impact	TBC		
If None please give justification	N/A		
Funding Classes :	Customer Classes/ Funding	Delivery of Change	On-going Budget Amendment
	<input checked="" type="checkbox"/> Shipper	100 %	100 %
	<input type="checkbox"/> National Gas Transmission	0 %	0 %
	<input type="checkbox"/> Distribution Network Operator	0 %	0 %
	<input type="checkbox"/> IGT	0 %	0 %
	<input type="checkbox"/> Other <please specify>	0 %	0 %
ROM or funding details:	<p>A ROM has been completed estimating high level indicative delivery costs are anticipated to be between £60,000 and £100,000.</p> <p>Any ongoing costs are to be determined during the Change Development phase.</p> <p>Link to the ROM can be found here.</p>		
Funding Comments:	<p>The proposer has suggested that this Change Proposal should be 100% Shipper funded.</p> <p>Agreement of the proposed funding arrangements will be sought from DSC Change Management Committee.</p> <p>If any ongoing Service and Operate (S&O) costs are identified, these would be attributed to the applicable Service Area (4), in line with the Budget and Charging Methodology unless agreed otherwise</p>		

Please send the completed forms to: uklink@xserve.com

Version Control

Document

Version	Status	Date	Author(s)	Remarks
1.0	LIVE	31/03/2025	Kathryn Adeseye	