

DSC Delivery Sub-Group Minutes

Monday 20th May 2024 at 10.30am

Microsoft Teams Meeting

Industry Attendees		
NAME	ORGANISATION	INITIALS
Paul Main	British Gas	PM
Lee Greenwood	Centrica	LG
Reece Stephens	Ecotricity	RS
Kirsty Dudley	EON	KD
Michelle Brown	Energy Assets	MB
Gareth Powell	NPower	GP
Omar Rondelli	Regent Gas	OR
Sally Hardman	SGN	SH
Joanne Rush	SSE	JR
Kevin Clarke	Utilita	KC
Paul Senior	Utilita	PS
Daniel Kearney	Utilita	DK

Xoserve/Correlate Attendees

Paul Orsler (Chair)	PO
Lorraine O'Shaughnessy	LO
James Barlow	JB
Josie Lewis (XRN 5771)	JL
Simon Harris	SH
Ishfaq Hussain (XRN5720)	IH
Phanitha Chalasani (XRN5585)	PH

Slides available [here](#).

1. General Meeting Administration

1a. Welcome and Introduction

Paul Orsler (PO) welcomed everyone to the meeting and informed all attendees that this meeting is being audio recorded for the purpose of producing the minutes, each recording will be deleted once the relevant minutes have been signed off. PO informed the attendees of the following agenda items.

1b. Previous DSG Meeting Minutes and Action Updates

PO approved minutes from last meeting and reviewed each of the open actions from slide 3 of the presentation as follows:

Action 24/0108 – relates to XRN5616 to review solution options and scenarios of sites impacted, PO confirmed that this is continuing to be tracked. Update: C/F to June

Action: 24/0109 - this action can be closed as it relates to XRN5573B, Part B Priority consumer process (as designated by the Secretary of State for Business, Energy, and Industrial Strategy – BEIS) going live in June Major Release as level of updates has been covered by the IGT customers who raised it. Update: Action Closed.

Action: 24/0110 – this is progressing with IGT customers and further update will be provided at DSG in June. Update C/F to June

Action: 24/0111 – This action will be provided as part of the DDP update

Action: 24/0112 – An update was sent to Joanne Rush after the last meeting so this can be closed.

No questions raised.

2. Changes in Change Development

2a New Change Proposals – Initial Overview of the Change

PO advised that there are two new Change proposals that were discussed at the May Change Management Committee (ChMC) as follows: -

2a.i. XRN5784 Modification 0862 Amendments to the current Unidentified Gas Reconciliation Period arrangements (Modification 0866)

PO explained that this is a Regulatory Change proposal which was raised by SEFE-Energy to deliver the requirements outlined in Modification 0862.

PO explained that the CP seeks to amend the Unidentified Gas (UIG) reconciliation period so that UIG is reconciled in the same month that the energy originated for the reconciliation in question and advised that CDSP have done some initial analysis and been in discussions with the modification workgroup to review delivery efforts and costs.

PO advised that a unanimous support was provided at the ChMC in May, to bring this into delivery whilst the Modification is being further developed for a Modification Panel decision. The Proposer has identified that this change is funded 100% by shippers' parties who stand to benefit from the changes being proposed.

No questions raised.

2a.ii. XRN5785 DDP Release 2 2024/2025

PO explained that this CP relates to Release 2 of the Data Discovery Platform (DDP) in this year's Business plan. Impacted parties are Shippers, DNOs and IGTs. PO outlined the changes for Release 2 which will comprise of: -

- Completing a number of dashboard development for Hydrogen Trials to enable dashboards for DSC customers (Shippers & IGTs) equivalent views of portfolio data or planned to be in a hydrogen trial.
- Deploy dashboards for all customer groups.
- Develop AQ at Risk data model and dashboard for Shipper customers, shipper reporting currently delivered by shipper reporting pack which CDSP are moving to DDP moving away from the historic reporting and more into a self-serve functionality that exists in DDP for shipper packs items covered in legacy reports.
- Remaining shipper pack story
- The CP aims to provide transparency so the rationale of the priority being applied to DDP scope can be clearly understood. PO outlined these as follows: -

PO advised that DDP are echoing the way DDP changes are managed and how we can prioritise DDP this year. Further information for this change is visible on the website and will follow the same governance arrangements that will be applied for DSC processes.

2b. Change Proposals Initial View Representations

None for this meeting.

2c. Undergoing Solution Options Impact Assessment Review

None for this meeting.

3. Changes in Detailed Design

3a Design Considerations

PO advised that there are 3 design changes that were issued in the May 2024 Change Packs to be discussed as follows:-

3a.i. XRN5720 - Gateway delivery for RPC backing data (IGT173)

Ishfaq Hussain (IH) provided a background to this Detailed Design Change Pack (DDCP) as detailed on slide 16 of the presentation explaining that this is looking to create a uniform streamlined process across all IGTs and Shippers which will utilise a secure gateway to cascade Relative Price Control (RPC) backlog data files to Shippers. IH explained, that the Information Exchange (IX) was stated as the universal delivery mechanism to be used as part of IGT Modification 173. The RPC invoicing backing data is issued by the IGTs to the relevant Shippers currently via a variety of different delivery mechanisms predominantly email and bespoke portal.

IH explained that implementation of IGT173 so that the data can be issued securely between parties in a consistent manner and therefore there are a number of changes that will be introduced as part of this CP to introduce mechanisms to transfer RPC files and use of Cloud Information Exchange (CIX) to transfer the RPC files.

IH advised as PO explained earlier, that the DDCP was issued on the 13th May for consultation with a consultation closing date of 28th May 2024. Details can be found here [3281 - LO - PO - May Change Packs 2024 - XOSERVE](#)

IH shared the information from Slide 17 which highlights the 5 key steps of the Design Summary of the chosen solution and welcomed impacted parties to review this and provide any feedback before the consultation closes on 28th May and prior to voting by Shippers and IGTs who will vote on the outcome of the DDCP at the ChMC in June '24.

IH noted that the use of Communication Type 2 for data handling, that CDSP will not be validating or retaining any information in the files in any way as this is a 'Postbox' delivery mechanism which is provided by CDSP to send files between two parties. The CDSP will not have permission to view the content of the .RPC files in relation to data handling but will complete necessary steps to connect the IGTs and Shippers in a technical capacity.

IH advised that there are amendments to the UKLAD3 UK link File Transfer definition document and is recommended that impacted parties review this.

PO advised that CDSP have received 1 consultation response so far relating to the structure of the file format for the .RPC file format, the question was that the DDCP does not include the file format, PO explained, that as this is governed under UNC IGT, this is in line with the IGT code and there is no change.

Kirsty Dudley (KD) agreed with PO and advised that the document highlighted on the first slide outlines the format that it should be send in and explained that all that is changing is how the file is named and the delivery mechanism, the content has been untouched so it should still remain as a CSV file that is outlined KD was happy to support and offered to pick this up with the customer if any further clarification is required. PO advised he would loop KD into this group discussion.

KD went on to say, for those parties that were unable to attend the workgroups, and rather than hunting through minutes, and may be hard to find an answer, KD is happy to be included and to support.

PO asked if any further questions on the call.

KD wanted to point out, that if there is anything else that anyone wants to be involved in to support testing at the next IGT UNC as this will be the strategy over the next couple of months to discuss the testing approach other than 'can it be received, and are there error messages' to please reach out to her and this can be incorporated as part of the 'Straw man' testing approach. PO thanked KD for her input.

PO advised that he is looking forward to seeing how this continues to progress awaiting approval at the June ChMC.

3 a.ii. XRN5585 - Flow Weighted Average Calorific Value - Phase 2 Service Improvements

PO advised following the successful implementation of XRN5231 – Provision of a FWACV Service, that this DDCP is Release 2 of FWACV and is additional requirements and process improvements identified by the DNs and Xoserve. PO advised that this was an agreement by the FWACV Focus group to progress with the additional requirements later, under Phase 2.

PO welcomed Phanitha Chalasani (PC) to highlight the details of the issued DDCP on 13th May 2024 which closes for consultation on 28th May 2024.

PC explained the background from slide 21 that PO explained is Phase 2 of the FWACV service improvements which will enhance the FWACV service provision with improved operational efficiencies and identified a reduction of the DNs' annual CDSP Service and Operate costs. Details of the CP can be found [XRN 5585 | Xoserve](#)

PC advised that we have collated the requirements and trying to deliver these with new requirements.

PC provided a summary of requirements from Slide 22 on few existing processes where data comes from DNs, National Gas and Grain LNG on daily basis via email being automated to reduce the manual efforts and use standard templates to upload data.

PC explained a new process on inter sites, LDZ transfer sites, we get data at LDZ level in the ASIS process, one of the requirements is to be able to receive and process volume data at site level.

PC explained that any site that sends a CV it goes through a set of FWACV rules and capping rules. Explaining that going forward we are trying to split the capping process from the FWACV process to support the biomethane sites and all the rules have been agreed with DNs as part of regular Focus Group discussions.

PC advised that we are looking at consolidating the emails on different types of scenarios, as part of service improvements trying to provide consolidated data in an excel sheet as attachments in one email per job run so reduce the email traffic for customers.

Also, requirements on existing functionality for AI and AO files, to understand the rejection reason code with explanation to ensure the complete message is sent. So, updates will be made to these files.

A new inbound response (YR) file for the existing YO file will be created and file format is in the change pack and requested that these are reviewed.

Existing missing site data notification currently on D+1 and D+3 to DNs and National Gas, will be sent daily until D+5 for any missing site data post FWACV Phase 2.

CV tolerance range, there is no validation range to check if CV is valid, the reason we did not do this in Release 1 was it could be high or low for Biomethane sites. As part of XRN5585, it has been agreed to have CV validation rules with upper and lower values at site level and this is making sure we only accept valid CVs so pass this downstream to Gemini and UK Link.

LOR (Loss of Records) request is currently being rejected if the site config information changes within the LOR period, as part of this project delivery we have a requirement to maintain an audit history, so that LORs are not rejected automatically in the future where site config changes.

Existing manual report will be updated as per the requirements and sent using the automated interface to DNs after last batch run on daily basis. This report will have capped site substituted site, A1 file and YO file status information.

PO asked if any questions at this point and explained that CDSP have spent a lot of time with the DNs over the last two months to go through which has shaped the DDCP we are

reviewing today. PO advised that slide PO explained that the to take forward, to focus attention on slide 24 if anyone has any views.

PC explained that slides 24 and 25 are very important to address impacts and encouraged this to be reviewed.

PC advised that the Ofgem monthly report does have some impacts and Xoserve is coordinating with DNs to agree a new solution. The two new processes for Capping rules and the inter LDZ process are the ones that are impacting the Ofgem report.

PC explained that every requirement will impact DNs as it is a DN change and the Change Pack has all the information on the capping rules and rules to include LDZ information at site level, trying to ensure that minimal impact where possible will use the

The YR file impacts everyone and to review all the file formats in the change pack.

Customers may see more rejection reasons for LDZ and Capping. Processes will have new validations.

Standard format name format, that we receive on daily basis are sent is introduced, so the new email template naming conventions are detailed in change pack for all parties and will impact everyone.

Email distribution lists to be agreed and maintained in the system to be able to identify authorised users.

Shrinkage and energy reports are not impacted; however, any data changes will automatically reflect in those reports.

PO asked if any questions on this particular with National Gas, Sally Hardman (SH) advised no questions.

PO encouraged DNs to review the change pack and all other parties as PC has identified.

3 a.iii. XRN5771 - Amendments to Demand Side Response (DSR) Arrangements – Modification 0866)

PO introduced Josie Lewis (JL) to provided background to the DSR change.

JL provided background to this CP, which is for awareness change with no system changes, but just extending what is currently what is in the DSR process.

Through request workgroup 0835R identified if reformed could result in increased participation. 0844 went live August 2023 this.

JL advised that Modification 0866 XRN5771 has been raised to extending the existing DSR arrangements in place as a result of Modification 0844.

Summary, will enhance the Gas DSR arrangements for Daily Metered consumers,

JL provided a summary of the change as detailed on Slide 29 and 30 on the Key changes which include extending for Class 2 supply points and enable class 2 consumers to contract directly with NGT for the DSR options enabling participants to forecast their anticipated DSR. For their Winter Average Demand (WAD).

JL explained there is an amendment to the Credit Rules for DSR where a consumer does not satisfy the current credit, the credit conditions they have the option to elect to receive the DSR option after the winter period. There is also an extension to the current data provision so at present we supply 12 months of winter average demand to NGT, but this change is seeking to extend the data to include up to three years' worth of winter average demand and in the case of a user forecasting their DSR request for the most recent winter average demand no later than two months post the most recent DSR period.

JL asked if any questions and no questions raised.

JL went on to explain 'What is Changing' Slide 31, noting that CDSP will invoice at M+23 and ensure the DSR option fees are paid to the relevant DSR participant on the invoice due date, Option payments are funded by the Energy Balancing Neutrality as per the existing DSR process.

JL advised that the next steps and confirmed that the Modification was approved by panel on Thursday 16th May, and it is anticipated to be in place ahead of the 2024 DSR Winter period and the DDCP will be discussed and seeking approval of June Change pack and Mod 866s will come into effect for Class 2 can take on this option during the winter period.

PO advised that CDSP may need to visit the solution and associated service to operate costs and like JL advised we do not anticipate any system changes are required for customers as result of the modification is to make sure 16 days after Panel subject to the appeals window for implementing the change.

3b. Requirements Clarification

None for this meeting.

4. Release/Project Updates

4a XRN 5682 February 24 Major Release

PO provided a reminder of the three changes that were successfully delivered in the Feb 24

major release:

- XRN5604 UNC Modification 0811S Shipper Agreed Read (SAR) Exceptions Process
- XRN5605 IGT Modification 159 – Amendments to the must read process.
- XRN5607 Update to AQ Correction Processes (Modification 0816S)

PO confirmed that the project was formerly closed at the ChMC in May 2024, with all related changes transferring to business-as-usual services going forward, processes have transitioned to Service and Operating teams.

4b. XRN5727 Minor Release 12

PO confirmed that the one change in Release 12, XRN5582 was successfully implemented on 10th May. We are just in the post implementation change, this was a CDSP only change to automate the way the Energy Invoice data is uploaded from UK Link to Gemini, for the Credit and Risk team, those have been deployed into the UK Link estate and currently working with Gemini Sustain project to plan in the Gemini component of this change. The aim is to close this change down in June pending no issues in PIS. No customer impacts relating to change and June DSG will be the last update on this project.

4c XRN5711 June 24 Major Release Update

PO provided a reminder of the two changes that are in scope to be delivered in the June 24 major release:

- XRN 5573b Update to The Priority Consumer Process
- XRN 54675 Implementation of 0836S - Resolution of Missing Messages and Mod 855, which is the P1 settlement adjustments switching to CSS last year.

PO informed that both changes are progressing well in green and in the phase of planning final activities for implementation next month and executing the final test cases before we can do so.

PO explained the Implementation approach principles and dress rehearsals and timings for files and jobs on hold.

Key messages from a shipper and external perspective that are that changes are planned to be out of hours and extending the window, code deployment in a 4-hour window before 7am in the morning and by doing this and configuring some batch jobs before this, do not anticipate any impacts externally to any timings to flows to customers that customers will receive in business as usual.

PO explained the Inbound and outbound files, explaining that it was called out in the ChMC that there will be a new allowable value into a record for S15 record that is received and flowed to customers on TRS file as is a text value of one character and only be evident when a priority consumer category B is evident in the process. but wanted to call this out in the file format so customers can prepare for Category B threshold and file formats are being updated and will go live on the 28th June from an external perspective at 9am on 28th June. PO advised that some questions have been received on UK Link Major release and the specific timings will be updated on the website from a user perspective.

4d. November 24 Major Release Scope Update

PO confirmed that option 1 of the Scope for November 24 was approved at the ChMC in May 24, whereby a number of changes were discussed to form part of the November Major scope as candidates and the level of risk.

The output of this decision was to progress with three XRN's which are:

- XRN5585 FWACV (Flow Weighted Average Calorific Value) Phase 2 Service Improvements that PC went through earlier.
- XRN5720 Gateway delivery for RPC backing Data (IGT173) that IH provided background to today.
- XRN5616 Establishing / Amend a Gas Vacant Site Process (Modification 0819) – Solution Change Pack

Whilst this has been agreed as the scope for the November 2024 Major Release, to additional candidates that were previously considered for November will now be progressed to an alternative, February 2024 Release. Xserve will be looking to progress the solution option for XRN5616b which is being reassessed at the moment and discussions will take place with DNs to discuss, Xserve have also agreed for XRN5614 which is an IGT driven change we have discussed and will provide information on what the delivery of the change will look like in the event that XRN5616 does not progress.

PO advised that if this is an action CDSP have been tasked to take this away but specifically for DSG members and those involved in coordinating the project delivery.

However, key messages today, is that FWACV, which is predominately DN related change, along with a Shipper / IGT benefiting Modification change (IGT173) and a Shipper benefitting UNC Modification change (0819S) have been agreed as a the Scope for November 2024 Major Release, with regular updates to be provided at DSG on the delivery of these changes.

4e. DDP Update

PO walked through slides 25 to 29, providing an update on DDP delivery plan and described the current DDP sprint scope. As discussed earlier we have discussed Release 2 today, Po advised that Release 1 is progressing well for the delivery of Scope Hydrogen Trials and AQ Release 1 is delivering well and confirmed that Release 6 was successfully completed relating to DN portfolio history, IGT, MOD.

We have also provided the Visualisation tool will need to be assessed to support provision for vacant sites details and make sure reflective in existing screens and take up a chunk of Release, could take a significant time of Release 3 and potentially release 4 depending on timings. Key update for release 1 which John Welch provided an update at the ChMC confirmed that this was on track.

No questions were raised by representatives.

Action: 24/0111 – C/F

5. Change Pipeline

Change Delivery Plan

PO shared slide 57 which outlines the changes for the period January 24 – March 2025.

Change Backlog Details

PO advised that there has been an update since the material was put together for this meeting advising that XRN5695 relates to the revision of virtual last resort user and contingent procurement, (Mod 0814). PO confirmed that Ofgem had supported the decision to approve the Modification so the changes that we need to make will be immediately implemented and the delivery plan will show these went live. Same message for XRN5771, plans will be adjusted to ensure ready for this winter period.

We have discussed today already the scope for the November 24 Major Release, and this is a firm implementation project.

Also discussed the February 2025 plan which we discussed which is indicative.

PO went through the Change delivery plan advising that a number of the XRN's on Slide 58 will be turning to green and those for June Release once successfully implemented.

Change Backlog on Hold Details

PO advised that some of these have been included in the scope for November 25 and a number of changes have been updated with additional information. Those in amber now been withdrawn so will come off this list and slide 59. There are also two changes that remain on hold which are subject to review and will be finalised in the workgroup for Modification 0843 which is due to take place in July 2024.

Change Pack Plan

As discussed during the meeting we have discussed the 3 Detailed Design Change packs delivered in May, just a reminder that the closing date for consultation is 28th May, Currently no forecast for solution in June, this may change if some work is accelerated, so DSG meeting will be update rather than any changes going through changes.

Joanne Rush (JR) asked for an update on XRN5615 which is targeting for November when will we see a Detailed Design change pack, PO advised that this is targeted for July, and we have one or 2 for August approval as is 5616b to finalise design about this time.

Post meeting update - For information.

A reminder also that a change pack was issued in April with a 60-day consultation period for representations, which closes on 5th July 2024. Approval will be sought at the August 2024 CoMC meeting.

6. AOB

PO advised nothing for discussion and asked if anyone had any items they wish to discuss. No items raised.

PO advised that the next meeting is scheduled for Monday 24th June and welcomed anyone if they had any questions relating to the above meeting minutes, please email

uklink@xoserve.com