



## **DSC Delivery Sub-Group**

**Monday 18th December 2023**

# 1b. Previous DSG Meeting Minutes and Action Updates

- The DSG Actions Log will be published on the DSG pages of [Xoserve.com](https://xoserve.com)



## 2. Changes in Change Development



## **2a. Change Proposal – For Initial Overview of the Change**

## 2a. Change Proposal – For Initial Overview of the Change

2a. None for this meeting



## **2b. Change Proposal Initial View Representations**

## 2b. Change Proposal Initial View Representations

- None for this meeting.



## **2c. Undergoing Solution Options Impact Assessment Review**





## **2c.i. XRN 5585 Flow Weighted Average Calorific Value - Phase 2 Service Improvements**

# XRN5585 – FWACV Phase 2 Service Improvements

## Background:

- During the FWACV Phase 1 Market Trials, Post Implementation Support (PIS) and, from operational experience, the DNs, with the CDSP, identified service improvements and further requirements
- The CDSP developed two solution options (presented to DSG in October); however, following DNs' feedback received on 23<sup>rd</sup> October, we reassessed the solution options/costs
- Two FWACV Phase 2 options (3 and 4) were identified in addition to the original 2 options. All four options variably contained the DNs' Must Have, Should Have and Could Have requirements
- The CDSP facilitated meetings on 15<sup>th</sup> & 16<sup>th</sup> November whereby the four solution options, their associated benefits, costs and the potential ongoing cost savings were reviewed by the DNs
- The DNs subsequently indicated their preference to **progress solution option 1**. Note. The December change pack consultation will consider solution option 1 with the three discounted solution options included for information only

## XRN5585 Requirements Summary:

### Service Enhancements (Must Have requirements - included in all four solution options);

- Reduce the frequency/volume of CDSP email notifications issued to DNs
- Rationalise process/data flow interactions by amalgamating datasets e.g. combined 'Loss of Record' notifications
- Route information to the relevant DNs' operational contacts
- Assess additional opportunities to improve the efficiency/effectiveness of the FWACV Service
- Site reconfiguration

### File Formats (Could Have requirements - included in solution options 1 & 2);

- Improvement to CDSP-DN outbound files; adding Reason Rejection Codes, File Status descriptions, new YO response file issued to DNs, new confirmation status of YO file (receipt, acceptance or rejection), file status of all files to include file type, timestamp

### Automation of Manual Processes (Should Have requirements – included in solution options 1 & 3);

- Automation of specific manual processes that were implemented as part of the FWACV Phase 1 solution (under XRN5231)

# XRN5585 – Summary of Change Impacts/Costs

Option	Title	Customer Impact	CDSP Impact	Release Type	£ Lower Estimate	£ Upper Estimate	Customer Requirement %	Annual S&O £ Cost Savings
1	<b>Service Enhancements, File Formats* + Automation</b> <i>(Must, Could &amp; Should requirements)</i>	Medium	High	Major/Adhoc	308,000	385,000	100	108,000
2	<b>Service Enhancements and File Formats*</b> <i>(Must &amp; Could requirements)</i>	Medium	High	Major/Adhoc	275,000	352,000	71	N/A
3	<b>Service Enhancements + Automation</b> <i>(Must &amp; Should requirements)</i>	Low	Medium	Major/Adhoc	264,000	319,000	85	108,000
4	<b>Service Enhancements only</b> <i>(Must requirements)</i>	Low	Medium	Major/Adhoc	198,000	275,000	57	N/A
<b>For info</b>	<b>Automation Only</b> <i>(Should requirements)</i>	Low	Medium	Major/Adhoc	154,000	200,000	20	108,000

\* For the avoidance of doubt, File Format changes relate specifically to DNS' (and nominally, National Gas), there are no impacts to Shippers nor IGTs file formats

## Automation – considerations

- It has been assessed that automation of the manual processes (within XRN5585 scope) will potentially lead to a reduction of the DNS' FWACV Service and Operate (S/O) costs by £108,000 per annum – applicable to Options 1 and 3
- The current FWACV S/O cost is £246,000 per annum i.e. the revised FWACV annual S/O cost would be reduced to £138,000
- The automation cost 'payback period' is estimated to be:
  - **Option 1** – in 3.6 months (based on the delta between Option 1 and 2)
  - **Option 2** – Not applicable
  - **Option 3** – in 4.8 months (based on the delta between Option 3 and 4)
  - **Option 4** – Not applicable

# XRN5585 – Preferred/Discounted Options & Next Steps

The DNS' preferred FWACV Phase 2 solution option;

- Option 1: Process Enhancements, File Format Changes and Automation Requirements

The DNS' discounted FWACV Phase 2 solution options;

- Option 2: Process Enhancements and File Format Changes
- Option 3: Process Enhancements and Automation Requirements
- Option 4: Process Enhancements Only

## Next Steps:

- The solution change pack has been issued for consultation today (18<sup>th</sup> December)
  - Located here (published midday latest) <https://www.xoserve.com/change/change-packs/?search=>
- DNS will vote on the outcome of the solution consultation at ChMC in January '24
- Upon ChMC approval, the CDSP will progress XRN5585 into detailed design
- As with FWACV Phase 1, the CDSP anticipates working in close collaboration with the DNS and other key stakeholders; we will shortly commence the development of an overarching Project Plan / Engagement Plan



## 2c.ii XRN5615 - MOD 0819 Establishing/Amending a Gas Vacant Site Process

Undergoing Solution Options Impact  
Assessment Review

# Change Background and Requirements Review

MOD 0819 Establishing/Amending a Gas Vacant Site Process was raised to address the lack of a formal Vacant Site process to cease a Shippers' Settlement, Commodity and Performance obligations along with Capacity charges for vacant sites within their ownership.

Modification 0819 and associated Vacant Site Guidance document outline clear criteria which must be met before a Shipper can request that a site is moved to vacant status on the CDSPs systems. This will ultimately trigger processes which will see the Shipper's Settlement, Commodity and Performance obligations and capacity charges cease in line with the new vacant site status.

Modification 0819 also outlines the processes that must be followed when a site is no longer vacant and needs to move back to live status on the CDSP's systems.

The attached document defines the Customer Requirements that have been drafted to deliver the objectives of the modification [here](#).



### **3. Changes in Detailed Design**

# Changes in Detailed Design

- 3a.i. XRN5665 - Default New Connection AQ values - Annual Review
- 3a.ii. XRN5690 - Creating a loadable Billing Calendar File for DSC Customers

## **Preamble:**

- Due to their size and nature, a decision was made to send *both* changes directly to detailed design assessment i.e. no requirement for HLSO solution assessment
- The CDSP does not anticipate any additional DSC funding requirements will be necessary to complete the required works for either change; with activities, including ongoing, future activity, being performed by Service & Operate funded resources





## **3a.i. XRN 5665 Default New Connection AQ values - Annual Review**

Detailed Design

# XRN5665 - Default New Connection AQ values - Annual Review (Detailed Design)

## Background:

- Where a DN is requested to implement *domestic* new-lay services by a customer, the DN will create associated new Meter Point Reference Numbers (MPRNs). The DN will assign an MPRN AQ based on the information received from the customer e.g. property type, number of bedrooms
- Where customers provide limited or, no information, the DN will assign a default domestic 'New Connection' AQ value
- DNs have not regularly reviewed nor updated their default New Connection AQ values for domestic properties. In some instances, this has resulted in inaccurate default AQ values being applied to domestic properties (MPRNs) that have resulted in incorrect billing of shippers' capacity/charges associated to those MPRNs
- In 2022, the DNs, in collaboration with Xoserve, undertook a review of the default New Connection AQ values against the actual AQ values being utilised. It was established and agreed the default New Connection AQ values would be updated to align to those utilised AQ values

## XRN5665 Requirement Summary:

- The DNs raised this change proposal requesting the CDSP provides a new **annual** process to facilitate a review of their default domestic New Connection AQs.
- For the avoidance of doubt, the CDSP will *not* be calculating the default domestic New Connection AQs; the DNs will utilise the analysis provided by the CDSP to determine whether the default(s) should be updated
- The implementation of a new annual service to review default DN New Connection AQ values will support the DNs' own annual capacity charging processes and, enhance their reputation with shippers for accurate billing of New Connections capacity/charges where a default AQ has been applied by the DN

# XRN5665 - Default New Connection AQ values - Annual Review (Detailed Design)

## **Detailed Design (1):**

- A report will be compiled of the MPRNs within each of the Distribution Network Operators to establish any movement in the average AQ for domestic properties on an annual basis.
- The report produced using data items from SAP BW will be automated and scheduled to be sent via email (as per the previous adhoc request) on an annual basis. The new annual service is to be sent in January each year to Distribution Network Operators for them to review and assess whether the default New Connection AQ values should be updated from 1<sup>st</sup> April when the new pricing schedules become effective

## **Domestic Sites to be included in the analysis:**

### ***Older sites:***

- Any sites registered for more than 2 years and has had at least one valid AQ calculation
  - The parameter for the first report will be sites registered before 01/01/2022
  - For future reports this will be on a rolling basis of 2+ years from the month the report is generated

### ***Newer sites:***

- Any sites registered within the last 1 year and has had at least one valid AQ calculation
  - The parameter for the first report will be sites registered since 01/01/2023
  - For future reports this will be on a rolling basis from the month the report is generated

# XRN5665 - Default New Connection AQ values - Annual Review (Detailed Design)

## Detailed Design (2):

### Key Parameters (analysis/reporting):

- The report(s) will exclude the top and bottom 5% of AQ values. This will ensure the results (mean and standard deviation) are not skewed due to extreme values
- IGT MPRNs are excluded as IGTs undertake their own annual reviews of domestic default AQs
- MPRNs will be excluded where the shipper has conducted an AQ correction
- The report will contain all domestic MPRNs related to the Distribution Network Operators

### Configurable Parameters:

Parameters shall be configurable to facilitate future amendment where required. These will include the following parameters (X):

- 'X' number of years to utilise for AQ values (currently will be within 1 year or more than 2 years)
- MPRNs created within 'X' years
- 'X' percentage of MPRN actual AQ exclusions (upper and lower limits) and;
- Email IDs for the recipients of the report within each Distribution Network Operator
- Amendments to configurable parameters can be requested by raising a support ticket as per the Business As Usual (BAU) process. This will also be the process if any further information is required from the data on the report provided

# XRN5665 - Default New Connection AQ values - Annual Review (Detailed Design)

## Next Steps:

- The Detailed Design Change Pack (DDCP) has been issued for consultation today (18<sup>th</sup> December)
  - Located here Monday 18<sup>th</sup> (published midday latest) <https://www.xoserve.com/change/change-packs/?search=>
- DNs will vote on the outcome of the DDCP consultation at ChMC in January '24
- Upon ChMC approval, the CDSP will implement and generate the first report

## First Report:

- The CDSP will provide an initial analysis of actual domestic AQ usage against the current default New Connection AQ values (as of 1st January 2023 for newer sites and beyond 1<sup>st</sup> January 2022 for older sites) in time for the Distribution Network Operators to review and if necessary, update these values effective from 1st April 2024
- For any updates to occur from 1st April 2024, the Distribution Network Operators will receive the initial analysis from the CDSP in January 2024



## **3a.ii. XRN5690 – Creating a Loadable Billing Calendar for DSC Customers**

Detailed Design

# XRN5690 - Creating a loadable Billing Calendar File for DSC Customers (Detailed Design)

## Background:

- DSC customers receive the annual Billing Calendar file from Xoserve via email and, it is also available for customers to download from Xoserve's website. This file is however in .PDF format and customers then must convert it into a suitable format that can be uploaded into their billing systems. This is deemed an inefficient process as each DSC customer must undertake the same exercise to convert the .PDF file to upload it
- DSC customers have requested that Xoserve provides an 'operationally efficient' Billing Calendar e.g. .CSV format that Xoserve can email to customers, at the same time as the .PDF version and, is made available for download from Xoserve's website

## XRN5690 Requirement Summary:

- Rather than replacing the .PDF version that is currently emailed and published on Xoserve's website, this new loadable .CSV file would be in addition to it. There is no requirement to amend nor remove the .PDF version
- The CSV billing calendar will be published on Xoserve.com and, emailed to Shippers at the same time as the PDF version (annual process)
- For the purposes of this change, the first CSV billing calendar will be published as soon as possible, this is likely to be January 2024. Each following year will be published with the PDF and ICS files in December; <https://www.xoserve.com/news/2024-billing-calendar/>
- For the avoidance of doubt: The billing calendar CSV file will contain all Invoice Types and, the General and Specific Services monthly billing date
- In addition, the .CSV file should contain the whole annual billing calendar; rather than have multiple (monthly) .CSV files.

# XRN5690 - Creating a loadable Billing Calendar File for DSC Customers (Detailed Design)

## Detailed Design:

- The new Billing Calendar .CSV file will be formatted as follows:
  - Invoice Type e.g. BAL, CAZ, COM, AMS etc / 'General' & 'Specific' Service(s)
  - Billing Month & Year e.g. APR-22 – format as date MMM-YY
  - Invoice Date e.g. 20230604 - format as date YYYYMMDD
  - Payment Due Date e.g.20230420 format as date YYYYMMDD
  - Bank Holiday:
    - e.g. Christmas, Boxing Day, New Year **format as text** and aligned to HM GOV.UK referencing
    - Bank Holiday Date e.g. 20231225 format as date YYYYMMDD
- The .CSV file will contain the whole annual billing calendar; rather than multiple (monthly) .CSV files

## Sample File layout:

Please note a sample .CSV file layout will be available in the XRN5690 Detailed Design Change Pack



# XRN5690 - Creating a loadable Billing Calendar File for DSC Customers (Detailed Design)

## Next Steps:

- The Detailed Design Change Pack (DDCP) has been issued for consultation today (18<sup>th</sup> December)
  - Located here Monday 18<sup>th</sup> (published midday latest) <https://www.xoserve.com/change/change-packs/?search=>
- Shippers, DN's and NGT will vote on the outcome of the DDCP consultation at ChMC in January '24
- Upon ChMC approval, the CDSP will generate and upload the first annual .CSV Billing Calendar to <https://www.xoserve.com/news/2024-billing-calendar/>

## 3b. Requirements Clarification

- 3b. None for this meeting



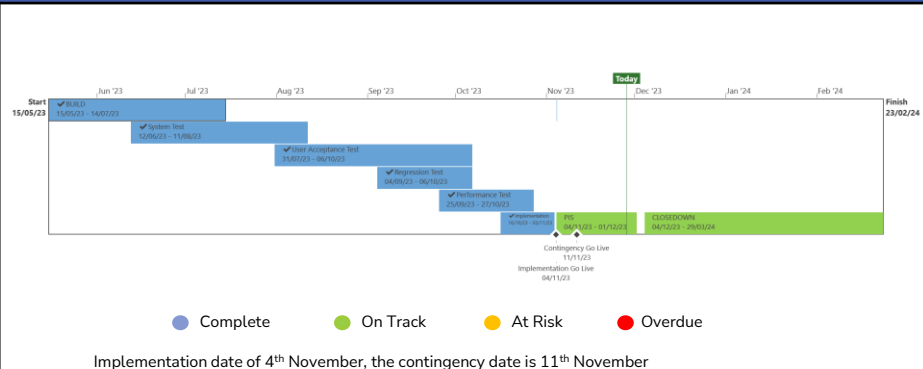
## 4. Release/Project Updates



**4a. XRN 5629 November 2023 Major Release**

# XRN5629 – November 23 Major Release- Status Update

Overall Project RAG Status	
RAG Status	
Schedule	
Risks and Issues	
Cost	
Status Justification	
Schedule	<p>Overall release is tracking on target; <b>Green</b>, BER was approved in ChMC on 10/05. Currently in post implementation support (PIS) phase following successful implementation on 04/11, PIS on track to complete 01/12.</p> <p><b>Progress update:</b></p> <ul style="list-style-type: none"> <li>User acceptance testing completed on 13/10</li> <li>Regression testing completed on 13/10</li> <li>Performance testing completed on 27/10</li> <li>Implementation Go Live successfully completed 04/11</li> <li>Post implementation support (PIS) for XRN5186 and XRN5482 in progress, to be completed on 01/12</li> </ul> <p><b>Decision in December ChMC:</b> None</p>
Risks and Issues	N/A
Cost	Forecast to complete delivery against approved BER
Scope	<p><b>XRN5186</b> - MOD0701 – Aligning Capacity booking under the UNC and arrangements set out in relevant NEXAs</p> <p><b>XRN5482</b> - Replacement of reads associated to a meter asset technical details change or update (RGMA)</p>



# Project Updates

## For Information:

- **June 24 Major Release Scope Update**
- **XRN 5682** February 24 Major Release:
  - Implementation approach
  - Project update
- **XRN 5629** November 2023 Major Release Update



## 4b XRN5682 February Major 24 Release

Implementation Approach  
February 24

# Principles

- Project plan for each activity for both Implementation Dress Rehearsal (IDR) and Implementation will be defined and agreed by all parties involved
- All external customers and internal business training and awareness sessions will have been completed prior to implementation (see Further Communications slide)
- All critical activities will be completed prior to implementation date (24th Feb 2024 ), communication will be provided (as per Further Communications slide)
- External customers will not need to make any changes to their systems as a result of XRN5682
- Standard maintenance window will be utilised for code deployments (from 5am -7am)
- All CMS changes related to XRN5604/5605 will be deployed in line with the UK Link changes on the 24<sup>th</sup> Feb (from 6am – 8am)



## XRN in Scope of Feb24

Change Reference	Change Title
XRN5604	Shipper Agreed Read (SAR) Exceptions Process
XRN5605	Amendments to the must-read process iGT159
XRN5607	Update to the AQ correction processes



# File Transition

- To incorporate the changes to files and associated processing the EFT/AMT channels will need to be closed
- We will follow the standard processing times and ensure that none of the file types identified in the following slide are awaiting processing and/or have processed successfully before we close the channels
- Monitoring of all inbound files and confirmation of all response outbound files will be completed by Friday 23<sup>rd</sup> Feb 2024 , 23:59:59 prior to any transports taking place
- Channels will be re-opened by Saturday 24<sup>th</sup> Feb 2024, 09:00:00 for the next standard job processing time

# File Format Transition plan

## Inbound files

- All AQI Files received until 4 am on the 24<sup>th</sup> Feb2024 will be processed. Any files received post 4 am will be processed as per new functionality of XRN5607 post Go-Live at 9 am .

## Outbound files

- AQR Files in the old file format not containing the two new allowable values will be processed by 5am on the 24<sup>th</sup> Feb. Any new files containing the two new allowable values will be processed post the implementation at 9am.

## BCL File Format

- BCL File Format has been updated to incorporate the changes required for XRN5604/5605 this was shared in the design change pack in October. (Please see Appendix for the proposed changes)

## Further Communications

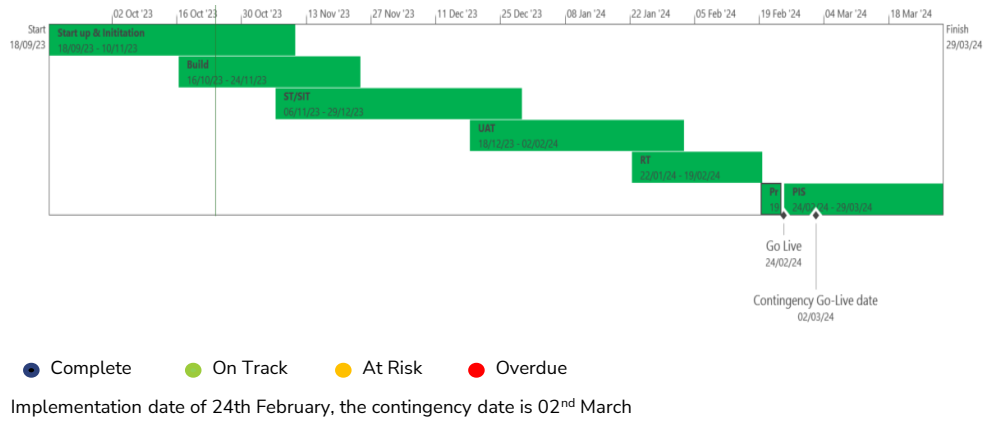
- Implementation go-live is planned for 24<sup>th</sup> Feb 2024
- Should we need to use a contingency date the following weekend of 2<sup>nd</sup> March 2024 will be utilised
- Key implementation communications:
  - Confirmation of planned implementation – 23<sup>rd</sup> Feb 2024
  - Successful / Unsuccessful Implementation – 24<sup>th</sup> Feb-2024
- If any Shippers would like support to verify the functionality of the XRN5682 change after the implementation, please contact the UKLinkDelivery@xoserve.com
- Further information relating to this release, including training awareness material will be made available on the 15<sup>th</sup> January 2024

# Appendix

- .BCL File Record Type (covers many CMS contact types). Yellow highlighted fields pertain to changes made for XRN5604: Green highlighted field relate to XRN5605
- Please see [here](#)

# XRN5682 – February 24 Major Release- Status Update

Overall Project RAG Status	
Schedule	Risks and Issues
RAG Status	Cost
Status Justification	
Schedule	<p>Overall release is tracking on target; Green, BER approved at ChMC on 11/10. Currently in System integration testing phase with Build completed on 24/11.</p> <p><b>Progress update:</b></p> <ul style="list-style-type: none"> <li>Build for all XRN's completed on - 24/11</li> <li>System integration testing is in progress and on track to complete – 29/12</li> <li>User acceptance testing and regression testing prep in progress with test cases for both phases in review. Approval of test cases is due on – 08/12</li> <li>Implementation Approach document draft to be presented at December ChMC</li> </ul> <p><b>Decision in December ChMC:</b> None</p>
Risks and Issues	None
Cost	Forecast to complete delivery against approved BER
Scope	XRN5604 - UNC Modification 0811S Shipper Agreed Read (SAR) Exceptions Process XRN5605 - IGT Modification 159 – Amendments to the must-read process XRN5607 - Update to AQ Correction Processes (Modification 0816S)





**If you have any queries on the changes being delivered as part of Feb24 Release, please contact**

**[UKLinkDelivery@xoserve.com](mailto:UKLinkDelivery@xoserve.com)**





## 4c June 24 Major Release

Scope Update

# Proposed Scope

Release	June 24 Major Release
Implementation Date	27 <sup>th</sup> June 2024
Contingency Implementation Date	4 <sup>th</sup> July 2024

## Approved – 08<sup>th</sup> November 2023

XRN	Title	Proposer	Benefitting	Funded by	HLSO cost estimate	System components	Solution option approved
5573b	Update to the Priority Consumer Process (as designated by the Secretary of State for Business, Energy, and Industrial Strategy – Beis) - Urgent	Xoserve	IGT, NGT, Shipper and DNO	Service Area 3	£97k	UK Link	11/10/23
				<b>Total</b>	<b>£97k</b>		

## To be Confirmed

XRN	Title	Proposer	Benefitting	Funded by	HLSO cost estimate	System components	Solution option approved
5585	Flow Weighted Average Calorific Value - Phase 2 Service Improvements (to be confirmed)	Xoserve	DNO	Service Area 17	£418k	UK Link	Engagement is ongoing
5614	Improving IGT SMP New Connection Process to support accurate and timely Supplier Registrations	BU UK	IGT, Shipper	Service Area 3	£209k	UK Link	Issued for consultation on 13/11/23
				<b>Total</b>	<b>£627k</b>		

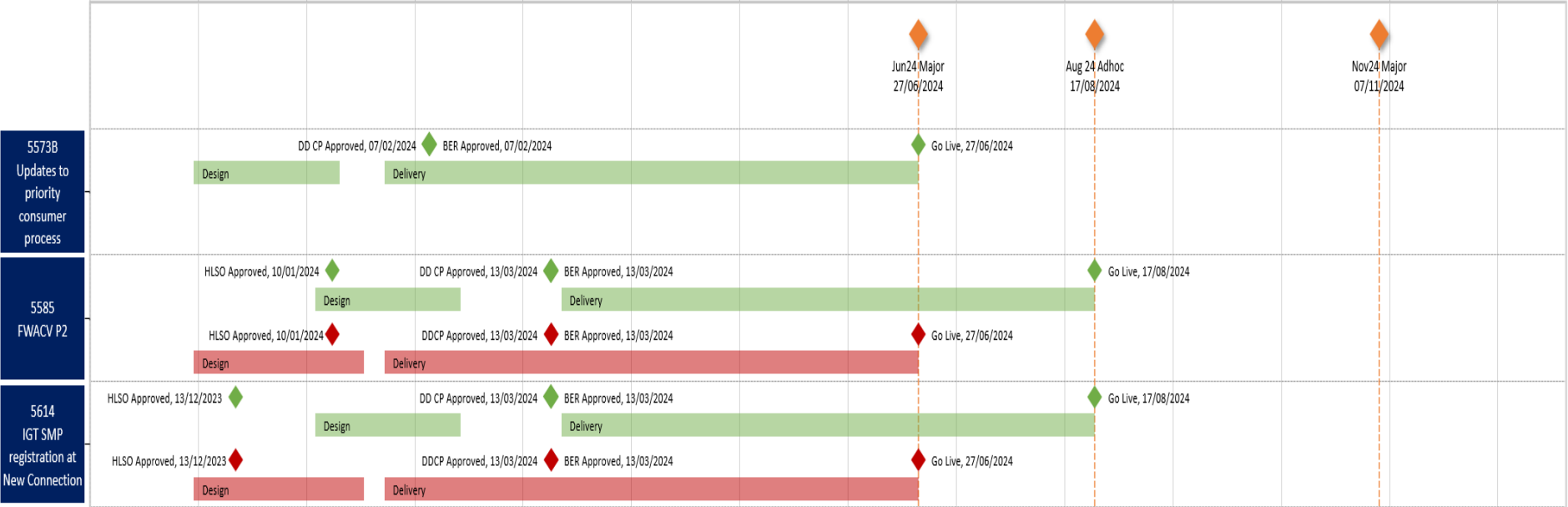
Note:	A BER will be submitted with delivery costs for the above changes once design has been completed such that those costs can be confirmed.
Decision:	No decision is required – this is an information update.

# June 24 Major Release Update

- XRN 5573B was approved as within scope for the June 24 Major Release at the 8<sup>th</sup> November ChMC
- It is our aspiration to deliver XRN 5585 as swiftly as possible – the earliest potential slot being as part of the June 24 Major Release alongside XRN 5573B.
- Similarly, we are also keen to deliver XRN 5614, again the earliest potential slot being as part of the June 24 Major Release
- To deliver either XRN within the June 24 Major Release certainty is required around the preferred solution.
- Current projected timescales for both XRNs will result in impacted customers receiving three months formal notice of the full details of the change.
- An update will be provided to ChMC in February for delivery options of XRN 5585 and XRN 5614.

# June 24 Major Release Timeline

Nov-23      Dec-23      Jan-24      Feb-24      Mar-24      Apr-24      May-24      Jun-24      Jul-24      Aug-24      Sep-24      Oct-24      Nov-24      Dec-24

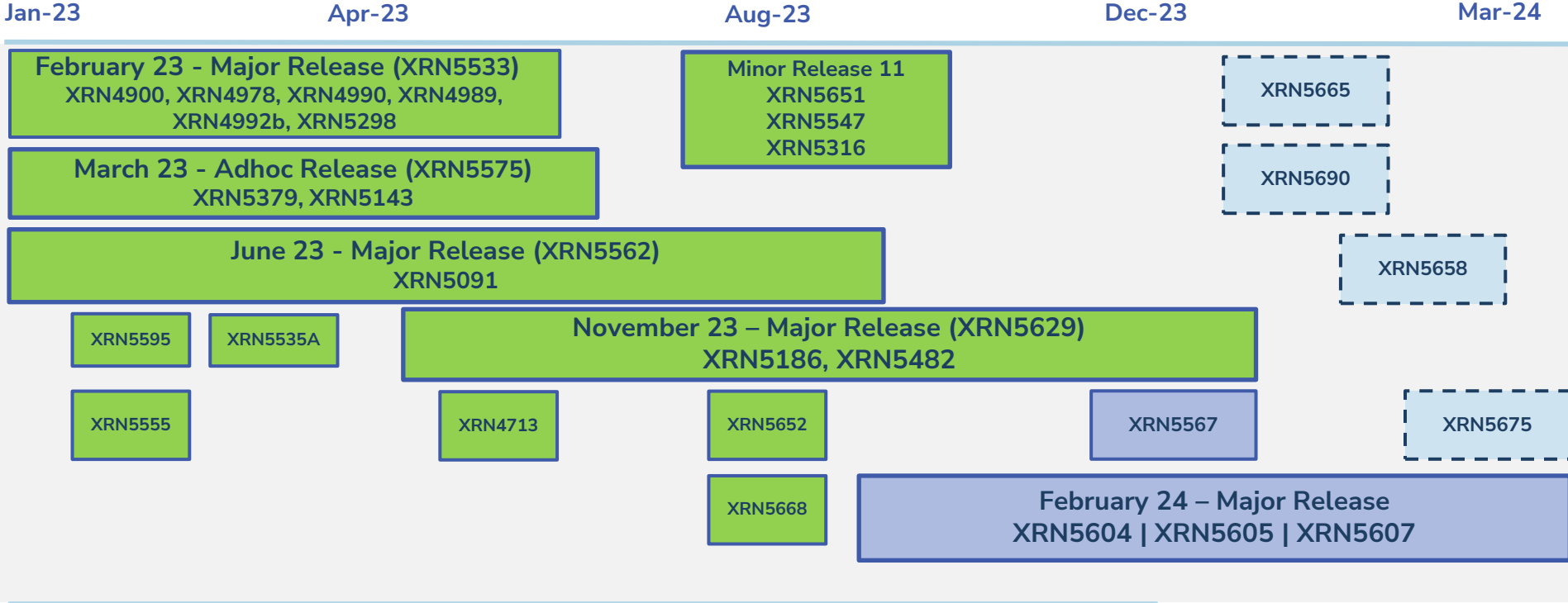




## 5. Change Pipeline

# Change Delivery Plan

January 23 – March 24



**Delivery Key**

- = Firm Implementation Date – Funding Approved by ChMC and / or Non-Negotiable Industry Implementation Date in place
- = Indicative Implementation Date – Changes are scoped for delivery – Funding and/or Implementation Date not yet approved by ChMC
- = Delivered on Target Implementation Date

January 2023 – August 2023 – CDSP Implemented Changes								
XRN	Change Title	Proposer	Benefit / Impact	Funding	HLSO Max Cost	Target Implementation Date	Release Type	Delivered / Firm / Indicative
<a href="#">5555</a>	Amend existing Large Load Site Reporting	SGN	DN	DN	N/A	31 <sup>st</sup> January 23	Adhoc	Delivered
<a href="#">4900</a>	Biomethane/Propane Reduction	SGN	Shipper DN	DN Decarb	N/A	25 <sup>th</sup> February 23	Major	Delivered
<a href="#">4978</a>	Notification of Rolling AQ Value (following Transfer of Ownership between M-5 and M)	British Gas	Shipper	Shipper	£90.6k	25 <sup>th</sup> February 23	Major	Delivered
<a href="#">4990</a>	Transfer of Sites with Low Read Submission Performance from Class 2 and 3 into Class 4 – MOD 0664	SSE	Shipper	Shipper	£232k	25 <sup>th</sup> February 23	Major	Delivered
<a href="#">4989</a>	Residual AMT activities	CDSP	Shipper	Shipper	N/A	25 <sup>th</sup> February 23	Major	Delivered
<a href="#">4992</a>	XRN4992 - Modification 0687 Clarification of Supplier of Last Resort (SoLR) Cost Recovery Process	Total	Shipper DN	Shipper DNO	£108.7k	25 <sup>th</sup> February 23	Major	Delivered
<a href="#">5298</a>	H100 Fife Project – Hydrogen Network Trial	SGN	Shipper DN	DN Decarb	N/A	25 <sup>th</sup> February 23	Major	Delivered
<a href="#">5595</a>	Changes to the REC Switching Operator Outage Notification Lead Time (R0055)	Xoserve	Shipper	N/A	N/A	25 <sup>th</sup> Feb 23	Major	Delivered
<a href="#">5535 A</a>	Processing of CSS Switch Requests Received in 'Time Period 5'	Xoserve	All DSC Customers	Shipper	£44k	10 <sup>th</sup> March 23	Adhoc	Delivered
<a href="#">5379</a>	Class 1 Read Service Procurement Exercise - MOD0710	Xoserve	Shipper DN	Shipper	£150k	1 <sup>st</sup> April 23	Adhoc	Delivered
<a href="#">5143</a>	Transfer of NDM sampling obligations from Cadent, WWU, and NGN to the CDSP	Cadent	DN	WWU, Cadent, NGN	£75k	1 <sup>st</sup> April 23	Adhoc	Delivered
<a href="#">5091</a>	Deferral of creation of Class change reads at transfer of ownership	EDF	Shipper	Shipper	£200k	24 <sup>th</sup> June 23	Major	Delivered
<a href="#">4713</a>	Actual read following est. transfer read calculating AQ of 1	Npower	Shipper	Shipper	£7k	27 <sup>th</sup> June 23	Adhoc	Delivered
<a href="#">5652</a>	Enabling Direct Contractual Arrangements with Consumers for Demand Side Response (Mod0844)	NGT	NGT Shipper DN / IGT	NGT	N/A	17 <sup>th</sup> August 23	Adhoc	Delivered
<a href="#">5668</a>	Production Data Back up	RTS	Shipper DN/IGT	Shipper	£24k	19 <sup>th</sup> August 23	Adhoc	Delivered

# Change Delivery Plan – September 2023 – March 2024

XRN	Change Title	Proposer	Benefit / Impact	Funding	HLSO Max Cost	Target Implementation Date	Release Type	Firm / Indicative
<a href="#">5651</a>	Updates to Class 3 & 4 Inner Tolerance Ranges used in Meter Read validation process	Centrica	Shipper	Shipper	N/A	22 <sup>nd</sup> September 23	Minor (Drop 11)	Delivered
<a href="#">5316</a>	Rejecting Pre LIS Replacement Reads	Xoserve	Shipper	N/A	N/A	22 <sup>nd</sup> September 23	Minor (Drop 11)	Delivered
<a href="#">5547</a>	Updating the Comprehensive Invoice Master List and INV template	Eon	Shipper DN	Shipper	N/A	22 <sup>nd</sup> September 23	Minor (Drop 11)	Delivered
<a href="#">5641</a>	Addition of Market Sector Code to specific Supply Point Data Reports	NGN	DN	DN	N/A	September - October 23	Adhoc – In progress	Delivered
<a href="#">5482</a>	Replacement of reads associated to a meter asset technical details change or update (RGMA)	Scottish Power	Shipper	Shipper DN	£300k	4 <sup>th</sup> November 23	Major	Delivered
<a href="#">5186</a>	MOD0701 - Aligning Capacity booking under the UNC and arrangements set out in relevant NEXAs – IGT169	NGN	Shipper DN	Shipper DN	£200k	4 <sup>th</sup> November 23	Major	Delivered
<a href="#">5567</a>	Implementation of Resend Functionality for Messages from CSS to GRDA (REC CP R0067)	Xoserve	All DSC Customers	Shipper	£93k	9 <sup>th</sup> December 2023	Adhoc	Firm
<a href="#">5604</a>	Shipper Agreed Read (SAR) exceptions process (Modification 0811S)	SEFE	Shipper	Shipper	£150k	February 24	Major	Firm
<a href="#">5605</a>	Amendments to the must read process (IGT159V)	Centrica	Shipper IGT	Shipper IGT	£190k	February 24	Major	Firm
<a href="#">5607</a>	Update to the AQ correction processes (Modification 0816S)	EON Next	Shipper DN IGT	Shipper	£80k	February 24	Major	Firm
<a href="#">5658</a>	Allocation of LDZ UIG Based on Straight Throughput Method (Mod0831 / Mod0831A) (IGT165)	SSE Brook Green	Shipper	Shipper	N/A	*6 weeks following Ofgem Decision	Adhoc	Indicative
<a href="#">5675</a>	Implementation of 0836S and integration with REC Change R0067 and Modification 0855 - Settlement Adjustments for Supply Meter Points impacted by the Central Switching System P1 Incident (IGT170/171)	SEFE	Shipper	Shipper	£120k	*April 24 (TBC)	Adhoc – In progress	Indicative



# Change Backlog Details

XRN	Change Title	Proposer	Benefit / Impact	Funding	December '23 - ChMC Update
<a href="#">5531</a>	Hydrogen Village Trial	SGN	All DSC Customers	DN Decarb	N/A – awaiting government decision on Village Trial location and approval which is expected by end of 2023
<a href="#">5573 B</a>	Updates to the Priority Consumer process (as designated by the Secretary of State for Business, Energy, and Industrial Strategy - BEIS)	Xoserve	Shipper DN IGT	Tbc	Detailed Design in progress following solution approval in October Proposed to be implemented in June 2024
<a href="#">5615</a>	Establishing/Amending a Gas Vacant Site Process (Modification 0819 – IGT168)	Centrica	Shipper DN IGT	Shipper DN	Customer Requirements handed over to Supplier for Solution Options Solution Change Pack target dates to be confirmed in November
<a href="#">5695</a>	Revision of Virtual Last Resort User and Contingent Procurement of Supplier Demand Event Triggers (Modification 0854)	NGT	NGT Shipper	NGT	Issued out in November Change Pack Detailed Design Approval being sought from ChMC in December
<a href="#">5546</a>	Resolution of Address Interactions between DCC and CDSP	Xoserve	DN IGT Shipper	Shipper	N/A – awaiting data from DCC to perform analysis
<a href="#">5569</a>	Contact Data Provision for IGT Customers	BUUK	IGT	IGT	N/A - Proposed to progress in conjunction with IGTs in December Discussions with REC CM also scheduled to take place in December
<a href="#">5585</a>	Flow Weighted Average Calorific Value - Phase 2 Service Improvements	Cadent	DN	DN	Solution Option Change Pack deferred – further options provided to DN's and to be reconsulted upon in December ahead of January ChMC decision
<a href="#">5614</a>	Improving IGT SMP New Connection Process to support accurate and timely Supplier Registrations	BUUK	Shipper IGT	Shipper IGT	Solution Change Pack issued for consultation in November Approval being sought from December ChMC ahead of proceeding into Detailed Design
<a href="#">5616</a>	CSEP Annual Quantity Capacity Management	WWU	DN IGT Shipper	DN IGT	Part A requirements baselined and being progressed with Supplier for Solution Options Part B requirements also baselined with IGT and DN customers at workshop on 20 <sup>th</sup> November – handover of requirements scheduled to take place in December
<a href="#">5665</a>	DN Annual Connection AQ Review Process	SGN	DN Shipper	DN	Requirements handed over to Supplier for Solution Options – Change Pack planned for December 23 - ahead of January ChMC approval and immediate implementation
<a href="#">5690</a>	Billing Calendar CSV file for DSC Customers	E.ON	Shipper DN NGT	Shipper	Requirements handed over to Supplier for Solution Options – Change Pack planned for December 23 - ahead of January ChMC approval and immediate implementation
<a href="#">5702</a>	Update to assess the replacement of Facsimile as a form of communication – Modification 0864S	NGT	All DSC Customers	TBC	Added to Change Backlog following November ChMC meeting

# Change Backlog – On Hold Details

XRN	Change Title	Proposer	Benefit / Impact	Funding	HLSO Max Cost	Target Implementation Date	December '23 ChMC Update
<a href="#"><u>5345</u></a>	Deferral of creation of Class change reads for DM to NDM and NDM to DM sites at Transfer	CDSP	Xoserve	Shipper	Tbc	Tbc	Low Priority – CDSP raised Change Proposal
<a href="#"><u>5453</u></a>	GSOS 2, 3 & 13 Payment Automation	SGN	Shipper DN	DN	Tbc	Tbc	Remains on hold – awaiting clarification from DNs before progressing
<a href="#"><u>5454</u></a>	SoLR Reporting Suite	EDF	Shipper	Shipper	Tbc	Tbc	Planned to be withdrawn by Proposer during November
<a href="#"><u>5471</u></a>	DSC Core Customer Access to Data	CDSP	Shipper DN IGT	IGT Shipper DN	Tbc	Tbc	Low Priority – CDSP raised Change Proposal
<a href="#"><u>5473</u></a>	Meter Asset Details Proactive Management Service	CDSP	Shipper	Shipper	Tbc	Tbc	Low Priority – CDSP raised Change Proposal
<a href="#"><u>5701</u></a>	Establishing the Independent Shrinkage Charge and the Independent Shrinkage Expert (Modification 0843 / IGT 165)	OVO	Shipper DN IGT	DN IGT	Tbc	Tbc	Agreed to place on hold and revisit in Feb / Mar 24 with ChMC once Mod if further developed



## 6. AOB



## Annex – For Information



## **7. DSC Change Management Committee Update**

**ChMC 13<sup>th</sup> December 2023 Meeting**

# Change Management Committee Update – 13.12.23 ChMC Meeting

The Change Management Committee post meeting update can be found [here](#).



## 8. REC Change Update

# (Gas) REC Change Pipeline - Under Prioritisation Review

Title	Description	Status
<a href="#">R0049</a>	Intellectual Property Rights and Services Data Main Body changes	Initial Assessment
<a href="#">R0051</a>	Switch Request Objections (Change of Occupier)	Initial Assessment
<a href="#">R0068</a>	REC Data Protection Changes	Initial Assessment
<a href="#">R0069</a>	Amendments to Sample Access Agreement	Initial Assessment
<a href="#">R0075</a>	Enabling Software Product Qualification	Initial Assessment
<a href="#">R0082</a>	Formalising the Submission of PPMIP Unallocated Transaction Report (UTR) Files	Initial Assessment
<a href="#">R0087</a>	MAP GES data access	Initial Assessment
<a href="#">R0089</a>	Removal of Pre-COVID AQ Value from Data Access Matrix	Initial Assessment
<a href="#">R0094</a>	Clarify obligations on gas meter exchanges that occur close to CoS	Initial Assessment
<a href="#">R0099</a>	CSS End User Obligations	Initial Assessment
<a href="#">R0100</a>	Update to Error Handling Documents	Initial Assessment
<a href="#">R0104</a>	Clarifying requirement for continuous billing following an Erroneous Switch	Initial Assessment
<a href="#">R0105</a>	Review of ONAGE SLAs	Initial Assessment
<a href="#">R0106</a>	Performance Assurance Report Catalogue V5.1	Initial Assessment
<a href="#">R0107</a>	CSS Message Time Stamping	Initial Assessment
<a href="#">R0109</a>	Aligning electricity and gas timescale requirements for sharing Meter Technical Detail information	Initial Assessment



# (Gas) REC Change Pipeline - Under Prioritisation Review

Title	Description	Status
<a href="#">R0111</a>	Provision of Grid Supply Point Group ID from a Postcode search	Initial Assessment
<a href="#">R0112</a>	Supplier compensation for Network Party driven MPXN or GSP Group changes	Initial Assessment
<a href="#">R0113</a>	Data Specification Housekeeping and Clarifications	Initial Assessment
<a href="#">R0115</a>	Frequency and content of CSS reports on switching via the DCC portal	Initial Assessment
<a href="#">R0116</a>	TPI access to the Meter Asset Manager data via the GES	Initial Assessment
<a href="#">R0117</a>	Retrospective Implementation of Distribution Code Use of System Agreement (DCUSA) DCP 383	Initial Assessment
<a href="#">R0119</a>	Annulment Definition	Initial Assessment
<a href="#">R0120</a>	Search GES API using Meter Serial Number	Initial Assessment
<a href="#">R0121</a>	SDEP Review Improvements (1) - Process Types and escalations	Initial Assessment
<a href="#">R0122</a>	SDEP Review Improvements (2) - Usability	Initial Assessment
<a href="#">R0123</a>	SDEP Review Improvements (3) – Look and feel	Initial Assessment
<a href="#">R0124</a>	SDEP Review Improvements (4) - Reporting	Initial Assessment
<a href="#">R0125</a>	SDEP Review Improvements (5) – multilateral Erroneous Switches	Initial Assessment
<a href="#">R0126</a>	SDEP Review Improvements (6) – SDEP User Guide and Obligations	Initial Assessment
<a href="#">R0128</a>	Removal of CSS Business Rule 1177 to reflect OFAF optionality	Initial Assessment

# (Gas) REC Change Pipeline - Under Prioritisation Review

Title	Description	Status
<a href="#">R0129</a>	Clarifying Event of Default requirements	Initial Assessment
<a href="#">R0130</a>	Updates to the Data Access Matrix	Initial Assessment
<a href="#">R0131</a>	Creation of new Enquiry Service User Category	Initial Assessment
<a href="#">R0132</a>	Change the Logical Format of the J0001 (DI50001) 'Market Participant Role Code' data item to Char(2)	Initial Assessment
<a href="#">R0134</a>	VLP data access requirements	Initial Assessment
<a href="#">R0135</a>	Add DESNZ to Schedule 12	Initial Assessment
<a href="#">R0136</a>	Change to REC Schedule 22 Market Stabilisation Charge (MSC)	Initial Assessment
<a href="#">R0137</a>	Introducing Third Party Intermediary (energy broker) assurance and accreditation	Initial Assessment
<a href="#">R0138</a>	Combined progression of Change Proposals R0058, R0104 and R0129	Initial Assessment
<a href="#">R0139</a>	Alignment of Market Message D0225 'consent to share flag' to support PSR data sharing	Initial Assessment
<a href="#">R0140</a>	Housekeeping amendments	Initial Assessment
<a href="#">R0141</a>	Recommended Data Access Matrix changes due to Data Permission Matrix changes	Initial Assessment
<a href="#">R0142</a>	Amendment to Multiplication Factor Enumerations to Support Hydrogen Trials	Initial Assessment
<a href="#">R0146</a>	Data Specification Update for Refresh Functionality	Initial Assessment
<a href="#">R0147</a>	Prepayment Levelisation	Initial Assessment

# (Gas) REC Change Pipeline - Under Prioritisation Review

Title	Description	Status
<a href="#">R0148</a>	Introduction of classification-based access model into the REC in support of Open Data	Initial Assessment
<a href="#">R0151</a>	Implementation of Online Certificate Standard Protocol (OCSP) in addition to Certificate Revocation List (CRL).	Initial Assessment
<a href="#">R0152</a>	Revision to the Consolidated Metering Code of Practice (CoMCoP)	Initial Assessment
<a href="#">R0153</a>	Catering for Registration Events where the Incumbent Supplier deactivates prior to a Switch becoming effective	Initial Assessment
<a href="#">R0154</a>	Performance Assurance Report Catalogue V5.1	Initial Assessment



## 9. Portfolio Delivery

# 9. Portfolio Delivery Overview POAP

- The POAP is available [here.](#)