

**DSC Delivery** **Sub Group**

**Monday 21st August 2023 at 10:30am**

Microsoft Teams Meeting

**Meeting Minutes**

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| Industry Attendees | | |
| NAME | **ORGANISATION** | **INITIALS** |
| David Shaw | ESP | DS |
| Slama Akhtar | NGN | SA |
| Anusha Patel | Corona Energy | AP |
| Souvik Ghosh | Total | SG |
| Reece Stephens | Ecotricity | RS |
| Andi Toman | Ecotricity | AT |
| Daniel Kearney | Utilita | DK |
| Graeme Cunningham | British Gas | GC |
| Debolina Choudury | Unknown\* | DC |
| Paul Main | British Gas | PM |
| Paul Senior | I Supply Energy | PS |
| Ross Easton | Total | RE |
| Joanne Rush | SSE | JR |
| Sam Scholes | Drax | SS |
| Sophie Fitzwater | ESP | SF |
| Tim Wright | MBGP | TW |
| Tom Stuart | WW Utilities | TS |

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| --- | --- |
| Xoserve Attendees | Initials |
| Chair - Paul Orsler | PO |
| Richard Cresswell | RC |
| Vikki Orsler | VO |
| Richard Tester | RT |
| Andrew Steed | AS |
| James Barlow | JB |
| Josie Lewis | JL |
| Steve Pownall | SP |

Slides available [here.](https://www.xoserve.com/calendar/dsc-delivery-sub-group-21-august-2023/)

**1. General Meeting Administration**

**1a. Welcome and Introductions**

Paul Orsler (PO) started the meeting and informed all attendees that this meeting is being audio recorded for the purpose of producing the minutes and each recording will be deleted once the relevant minutes have been signed off. PO informed the attendees of the following agenda.

[Link to DSG Presentation Pack](https://www.xoserve.com/calendar/dsc-delivery-sub-group-21-august-2023/)

**1b. Previous DSG Meeting Minutes and Action Updates**

PO asked for feedback on the minutes for the previous Delivery Sub-Group (DSG) occurrence; no comments were received. The minutes were approved. There were no actions from last month’s meeting.

**2. Changes in Capture**

**2a. New Change Proposals – Initial Overview of the Change**

**2a.i.** XRN 5665 Default New Connection AQ values - Annual Review

Steve Pownall (SP) presented an overview of this change, confirming that it seeks to introduce an ongoing service to Distribution Network customers. The change is expected to mirror an equivalent 1 off exercise that Xoserve undertook on behalf of the DNs late 2022.

Tom Stuart (TS) added that DNs see this as a positive change and should give interested parties some assurance that the right default AQs are being applied annually. TS asked for clarification as to whether the data will be available prior to the proposed implementation date (i.e. 1st April 2024). SP replied and confirmed this will be the case and that requirement has been captured on behalf of the change proposer (Sally Hardman SGN).

**2****a.ii.** XRN 5668 Production Data Back up

PO gave an overview of this slide.PO noted that this change proposal has been raised at very short notice on behalf of the Retail Energy Code. PO highlighted the need for the CDSP to take that data cut and to support any testing activities that may need to be undertaken as part of future Retail Energy Code arrangements. PO confirmed this has been supported by Change Management Committee.

**2a.iii.** XRN 5675 Implementation of 0836S - Resolution of Missing Messages following Central Switching Service implementation and integration with REC Change R0067 and Modification 0855 - Settlement Adjustments for Supply Meter Points impacted by the Central Switching System P1 Incident

PO provided an overview of this slide. PO informed DSG that this change has been raised to support our DSC customers with the necessary transfer reading information to reduce certain impacts that may have occurred due to failed switches following the P1 switching incident that occurred in July 2023. In addition, PO confirmed that MOD 0855 has been raised to address the settlement issues that have been encountered or likely to have been encountered as a result of the circa 83,000 failed transfers.

**2****a.iv.** XRN 5647 Minor Release Drop 11

PO gave an overview of this change from slide 9. PO clarified that Minor Release Drop 11 is intended to be implemented on the 22nd of September 2023, and will include the following changes:

* XRN5547 Updating the Comprehensive Invoice Master List and INV template​
* XRN5316 Rejecting a replacement read with a pre-Line in the Sand (LIS) read date​
* XRN5651 Updates to class 3 and 4 inner tolerance ranges used in meter read validation process

PO noted that the revised inner tolerance ranges were formally approved by UNC Committee on the 17th of August and that Xoserve will look to communicate this detail with customers over the coming weeks.

**2b. Change Proposal Initial View Representations -** **None for this meeting**

**2c. Undergoing Solution Options Impact Assessment Review - None for this meeting**

**3. Changes in Detailed Design**

**3a. Design Considerations**

**3a.i** XRN 5547 - Updating the Comprehensive Invoice Master List and INV template

James Barlow (JB) presented the slides for this change. This change is due for implementation on the 22nd of September in the minor release. JB confirmed that the purpose of the design Change Pack, that has been issued for information to customers, is to detail all to the relevant changes that have been approved and will be made live to the Comprehensive Invoice Master List at implementation. JB continued to highlight the main functional aspects of this change, which is the introduction of ‘RC’ – Reverse Charge and the standard clause wording. This will be introduced into relevant invoices from implementation of the change.

**3****a.ii.** XRN 5556C CMS Rebuild Version 1.2

Richard Cresswell (RC) provided an overview of this change. RC summarised that the revisions primarily relate to aligning the design of the BCL file with the formats and structures that are recognised within the UK Link. In addition, RC noted that corrections and updates have been made following feedback from customers, most notably relating to BCL response files. RC continued by confirming that response file functionality and using the IX network to transfer the BCL file are proposed to be delivered as part of version 1.5 in October 2023.

**3a.iii.** XRN 5604 Shipper Agreed Read (SAR) exceptions process (Modification 0811S)

Andrew Steed (AS) gave an overview of slide 22-25 noting the following key points;

* Enable either the withdrawing or proposing Shipper to submit a new Corrective Opening Meter Read (COMR)​
* Enable a COMR to be submitted where it breaches outer tolerance (where the breach has been acknowledged)​

AS continued that the solution will largely use CMS with some aspects requiring UK Link system change. AS went on to summarise the aspects of the solution being delivered by CMS and UK Link as outlined in the slides. AS confirmed that further detail can be found in the Design Change Pack which is currently out for industry consultation. PO added that this change has been approved to be delivered in February 2024 Major Release.

**3****a.iv.** XRN 5605 Amendments to the Must Read process (IGT159V)

JB gave an overview of this agenda item noting the following key points;

* Ability to set a flag to prevent a meter from entering the IGT Must Read process.​
* Ability to pause meters from entering the IGT Must Read process for a defined number of days, due to reasons of Change of Shipper (CoS), Change of Supplier (CoSup), etc. ​
* New Performance Assurance Committee (PAC) reporting to allow insight into meter preventions/pausing out of the IGT Must Read process. ​

JB noted that, as with the previous change, certain aspects of the solution are being delivered via CMS, DDP and UK Link respectively. JB went on to summarise the aspects of the solution being delivered by CMS, DDP and UK Link as outlined in the slides 28 and 29. JB confirmed that further detail can be found in the Design Change Pack which is currently out for industry consultation. PO added that this change has been approved to be delivered in February 2024 Major Release.

**3a.v.** XRN 5658 Allocation of LDZ UIG Based on Straight Throughput Method (Mod0831 / Mod0831A)

PO gave an overview of this agenda item, noting that the change will seek to amend the UIG waiting factors, using a fixed value of 1 against all Supply Meter Point Classes (MOD 0831) or a fixed value of 1 against Supply Meter Point Classes 2,3 and 4 only (MOD 0831A).

PO went on to confirm that the implementation time scales are currently unknown and that the changes will be subject to Ofgem approval.

**3b. Requirements Clarification - None for this meeting**

**4. Major Release Update**

**4a. June 23 Major Release**

PO presented this agenda item. PO advised that this release contained XRN 5091 which went live on the 24th of June 2023. Xoserve have since confirmed successful implementation and the project, which remains in the PIS phase. PO noted that the project will look to complete and formally close down in September 2023.

**4b. November 23 Major Release**

PO presented this agenda item. PO advised that the project remains at a Green status, with System Testing and User Acceptance Testing currently taking place. PO noted that the Release contained the following changes;

* XRN5186 – Modification 0701: Aligning Capacity booking under the UNC and arrangements set out in relevant NExAs.
* XRN5482 – Replacement of reads associated to a meter asset technical details change or update (RGMA). PO presented this agenda item. Most of the functionality 5186.

PO noted that Xoserve will be reaching out to impacted Shippers prior to implementation of XRN 5186, to support customers in being prepared for implementation of the relevant changes.

**5a. Change Pipeline**

PO presented this item. Referring to the change delivery plan, PO clarified that Minor Release 11 contains XRN 5547, 5651 and 5316, with a target implementation date of the 22nd of September 2023.

PO advised that following discussion with Change Management Committee, it has now been confirmed that the scope of the February 2024 Major Release will be 5604, 5605 and 5607.

Finally, PO reviewed the Change Backlog and confirmed that a number of changes are now progressing with customers and Xoserve supplier to develop solution options.

**6. AOB**

This was the end of **Monday 21st August 2023** DSC Delivery Subgroup meeting. Next Meeting:(Monday 25th September 2023)

If you have any questions relating to the above meeting minutes, please email [**uklink@xoserve.com**](mailto:uklink@xoserve.com)